



OFFICE OF THE REGISTRAR

Application for Independent Study

Independent Study for credit may be done under the following circumstances:

- A student must have a minimum average of 3.3 GPA.
- Academic credit will be granted for independent work that includes a reading list and a substantial written assignment.
- The student must work under the supervision of a faculty sponsor. For work done outside the University, an immediate supervisor, in addition to the faculty sponsor, may be required.
- Independent Studies may be completed during the summer. The fee for summer work is the same as the per summer, credit tuition charge.
- Students may take no more than one Independent Study course per semester and no more than three courses throughout their undergraduate career. Under normal circumstances only 1 or 2 credits are permitted for an Independent Study project done during the school year.

Procedure:

1. Student completes Part I and submits form to faculty sponsor.
2. Before the last day to add a class at the beginning of the semester, the student must submit this form, signed by the faculty sponsor, and a copy of the student's transcript to the Office of the Dean.
3. The Dean considers each application and must approve it before work begins. The student will receive notification of approval or denial.
4. Independent Study is listed on the student's record as "(Subject) 4901" or "(Subject) 4902."
5. Independent Study is graded on a P/N basis. It is not applicable toward the major without special permission granted by the department.

I. To be filled out by the student

Name: _____ YU ID #: _____
LAST FIRST STARTS WITH # 800 or 999

Phone: _____ YU Email: _____

Independent study to be done in: ☐ Fall ☐ Spring ☐ Summer 20____ Expected date of graduation: ☐ Fall ☐ Spring ☐ Summer 20____

School in which credit is requested: ☐ IBC ☐ JSS ☐ MYP ☐ SBMP ☐ SCW ☐ SSSB ☐ YC

Major(s): _____ Total Credits to date (including those in progress): _____

Subject (dept. in which work will be done): _____ Credits to date in this subject: _____

Faculty Sponsor: _____ Faculty sponsor's email: _____

Name and location of institution where work will be done, if not Yeshiva University: _____

Name and position of the immediate supervisor at that location: _____

Student's signature _____ Date _____

Student submits form to the faculty sponsor.

II. To be filled out by the faculty sponsor

a. Sources to be used, reading requirements (biography attached): _____

- c. Evaluation requirements (examinations, term papers): _____

- d. Nature of direct supervision (e.g. total number of hours of meeting with student): _____

- e. Number of credits recommended for this work: _____
- f. This work ☐ **may** ☐ **may not** count toward the major _____

Faculty sponsor's signature _____ Date _____
(if applicable) Supervisor's signature _____ Date _____

Faculty returns form to student to submit to the Dean.

Action by Dean of College

☐ **Approved** ☐ **Denied**

Comments: _____

Signature _____ **Date** _____

Action by Registrar

☐ **Student is registered for the course indicated:** **CRN** _____

Signature _____ **Date** _____

Processed by: _____ Date _____