

STUDENT INFORMATION PACKET

Congratulations on your acceptance to the
Azrieli Graduate School of Jewish Education
and Administration at Yeshiva University!

We look forward to you joining our community.
This document contains the information you'll
need to enroll at The Azrieli School of Jewish
Education and begin classes.

If you have any questions or need assistance,
please contact Bradley Avrahami, Student Liaison
at Azrieli, at bradley.avrahami@yu.edu or by
calling 646-592-6361.



Azrieli

Azrieli Graduate School of
Jewish Education and Administration



MESSAGE FROM THE DEAN

Congratulations on your admission to Azrieli!

Welcome to Azrieli and to the future of Jewish education. Whether you aspire to teach or lead, or are a seasoned professional, at Azrieli you have found the perfect address to advance your knowledge and skills, to be inspired and to inspire.

At the heart of Azrieli is the belief in supporting the healthy development and education of each and every Jewish child. We want nothing less than excellent and meaningful Jewish education for every Jewish child, in every Jewish school. Developing a cadre of committed, excellent educators is critical for that goal and will yield great dividends for Jewish education and Jewish communities.

As part of your professional development, and equally important for the field are experiences and partnerships that integrate academic learning, and research. As Jewish educators, we are entrusted with a sacred task that will enrich not only our students' lives, but our own.

Welcome to the Azrieli Graduate School family, and to the community of Jewish teachers and learners.

Warmly,

A handwritten signature in black ink that reads "Rona Milch Novick". The signature is written in a cursive, flowing style.

Rona Milch Novick, Dean

NEW STUDENT CHECKLIST

- ☐ **Submit your deposit through the application portal:**

yu.elluciancrmrecruit.com/ApplyGraduate/

Log in using your application email and password.

- ☐ **Submit your final official degree conferred transcript(s) or your NACES evaluation.**

Official transcript submission is required from any institution where you have completed 9 or more credits. For students who have completed their studies outside of the U.S. and English speaking Canada, you must submit an official course-by-course evaluation of your transcripts from a NACES evaluator. If possible, please have the official transcript or evaluation send digitally by the school or evaluation agency to gradschool@yu.edu. This is a requirement for admission and must be done by the first day of classes. If only a physical sealed copy is available, please send it to:

Office of Graduate Admissions

Yeshiva University

Graduate Admissions

Attn: Jordana Cohen

500 West 185th Street

New York, NY 10033

- ☐ Understand your scholarships, loans, and tuition payments
- ☐ Register for classes. Registration information is provided after deposit submission
- ☐ Complete your health and immunization forms
- ☐ Learn about Yeshiva University's health insurance or submit your insurance waiver
- ☐ Send your information to receive your student ID
- ☐ Access your YU Gmail account
- ☐ Log onto Canvas
- ☐ Check out the Student Resources at our Azrieli Website: www.yu.edu/azrieli/student-resources. This is your source for class offerings, Azrieli's calendar, program handbooks, forms and more.

PROGRAM MODALITIES

Face-to-Face at Wilf Campus

Azrieli students may be enrolled in a program that involves on campus elements, or a program that is fully online, or a program that combines both on-line and on-campus components. On campus classes are located at Yeshiva University's Wilf Campus in Washington Height, Upper Manhattan. The Wilf Campus is centered around 185th Street and Amsterdam Avenue, which is on the East side of Washington Heights.

Live Virtual Classroom

Live virtual classroom is a synchornous option in which students and professors use a Zoom platform for classes in real time from the comfort of their own computers. Classes will be scheduled for specific times each week and will include lectures, breakout groups and discussion.

Some classes may also be available in a hybrid format in which some classes are conducted through live virtual classroom with a face-to-face component.

Online

Online courses require the same amount of time and effort as face-to-face live virtual classroom courses and for the most part include comparable activities and assignments. Our online courses are facilititated asynchornous classes. This means there will not be scheduled days and time for meeting. Students should plan to spend approximately eight to ten hours per week on course-related tasks. Online students can make use of library resources, either in person or through access to digital collections, and can collaborate with classmates on team projects using tools like Google Docs from wherever they are located.

Hybrid Classes

These classes combine some on-campus components with some online elements, which may be either live virtual classrooms, or asynchronous online modules. The Azrieli doctoral program, and Executive model program use this blended model with on-line asynchronous courses combined with 5 on-campus mifgashim each year.

Orientation

You will receive information about Orientation a few weeks prior to starting classes.

Orientation will be scheduled shortly before the start of the semester.

Our orientation is held live on Zoom and attendance is mandatory for all new students.

In the meantime, contact us with any orientation-related questions.

Academic Advisement

Every semester students have the opportunity to meet with their assigned advisor to discuss their progress in the program, plan future coursework, and plan what comes next after graduation.

FINANCIAL AID, SCHOLARSHIPS AND FUNDING

The University offers assistance with different types of funding and will also work with your company's tuition reimbursement policies. For students from outside the US, the university can accommodate scholarship awards from your home country. For qualified domestic students looking to apply federal aid via the FAFSA, please use the YU federal code **002903**

Scholarships

All Azrieli students are eligible for internal scholarships with submission of the completed Financial Aid Application Form. Azrieli scholarships are available to many of our students. We encourage all students to submit a [Financial Aid Form](#). All students in good academic standing, are eligible for generous support. Please contact Marian Reiss, Azrieli Academic Administrator, at marian.reiss@yu.edu or 646-592-6364 for more information.

Additional Funding Sources

Additional funding may be available through programs funded by outside groups, such as

- synagogues
- employers
- community centers
- labor unions
- women's organizations
- fraternal and civic organizations

Students are encouraged to research possible external sources of funding for their education.

Mid-Career Fellowship Program

The Mid-Career Fellowship Program provides additional funding for those who meet the following criteria. This funding may be combined with other Azrieli scholarships:

- Must be 5 years post undergraduate
- Have a minimum 3 years experience working in Jewish communal or educational settings

How Graduate Financial Aid Works

Unlike undergraduate financial aid, graduate students do not receive a financial aid "package." Funding comes from four main sources and it is your responsibility to create a budget.

All domestic students who plan to apply for federal aid must submit a Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov. You must complete the FAFSA each year to receive funding. Your award eligibility is based on your previous year's tax return. Our FAFSA code is 002903. International students are not eligible to submit a FAFSA but are eligible to receive WSSW scholarships.

Types of Financial Aid

- **Institutional Aid:** Funding that comes from the university, typically in scholarships.
- **Federal Aid:** Funding that comes from the government, typically in loans.
- **External Funding:** Funding that comes from a source outside the university or government, such as a scholarship, grant, or fellowship. You find and apply for these on your own.
- **Private Loans:** Funding, in the form of loans, that comes from non-government sources.

Federal Aid: Stafford Loan and Graduate Plus Loan

The Office of Student Finance manages the federal aid process. You can view their contact information here: www.yu.edu/osf/contact For additional questions, please reach out to the Graduate Admissions representative, Nancy O'Barr at nancy.obarr@yu.edu

Federal Stafford Loans are not based on financial need. They do not require a credit check and include benefits such as a fixed annual interest rate, six month grace period, and deferment options to help you succeed in repayment.

Graduate Plus Loans depend on your credit check. You may borrow over the amount of your cost of attendance (minus any other financial aid) to cover costs such as books, lab fees, and other costs related to funding your education. The Graduate PLUS Loan offers a fixed annual interest rate. Contact the Office of Student Finance for more detailed information on federal financial aid.

To be Eligible for Federal Financial Aid, You Must

- Be a U.S. citizen or eligible non-citizen
- Be enrolled for at least half-time status (6 or more credits) each semester in a degree-seeking program
- Complete the FAFSA each year
- Not be in default on previous federal loans or owe a refund on a federal grant
- Maintain Satisfactory Academic Progress (SAP) as outlined by YU

Billing and Payment

- Tuition and Fees: Please note that tuition and fees are subject to increase yearly.
- Payment Plans: YU offers a per semester monthly payment plan to make budgeting convenient for your education. *For the latest information on tuition, fees, and payment plans, please visit: www.yu.edu/osf/tuition-fees/graduate



ACADEMIC TECHNOLOGY SERVICES

InsideTrack

This is the gateway to all necessary sites at YU. From here you can access MYYU/Banner, Canvas, your student email, and so much more at YU. To access it, you can click the “InsideTrack” button in the top right corner of all YU connected webpages, or by going to <https://insidetrack.yu.edu>

MYYU

MYYU (also called Banner) is YU's student portal for important academic information like class schedules, registration, student finance and financial aid, grades, transcripts, and more.

Go to www.yu.edu/myyu and enter your Banner ID Number and PIN to login. Your Banner ID Number can be found in your admit letter; it is a 9-digit number beginning with 800 or 999.

Forgot your PIN? Enter your Banner ID number on the login page and click the “Forgot PIN?” button.

YU Active Directory (YUAD)

YUAD gives you access to student technology and accounts, including wireless internet, printing, on-campus computers, Canvas, and more. Look up your YUAD username and default password here: yu.edu/findid

Please note: if you do not have a Social Security Number or it was not entered on your application to YU, your YUAD default password may end in the last 4 digits of your Banner ID instead of the last 4 digits of your Social Security Number.

Student Email

YU student email is powered by Gmail. Once your enrollment deposit is received, you will be sent an automated email from our Banner system within 3 business days including details on how to set up your email.

ITS Helpdesk

The ITS Help Desk is available to answer questions about and solve problems with university technology. Contact them via phone at 800.337.2975 or via email at helpdesk@yu.edu

Campus Computing Resources

University computers in labs, libraries, and study spaces can be accessed with your unique YUAD credentials. Login with your credentials to any on-campus computer on the network. Documents saved to your Z drive are accessible to you whenever you login.

If you are locked out or experience other technical issues, contact the Help Desk at 800.337.2975 or via email at helpdesk@yu.edu

VIRTUAL CLASSROOM: CANVAS

How to Get Started in Canvas

Canvas is the web platform that will be used to conduct classes remotely or to access files and submit assignments.

All students, in both online and on-campus programs, will have access to Canvas. All students also have access to 24/7 Canvas support to ensure they stay focused on their courses and have the best experience possible when learning online.

Log in at yu.instructure.com

- Username: YUAD\yuadusername (e.g. YUAD\jsmith2)
- Password: YUADpassword (e.g. s9999)

If you don't know your username and password, you can find it here: yu.edu/findid

If you have trouble logging into Canvas, send an email to canvassupport@yu.edu

For technical problems within Canvas, contact Canvas support by clicking on the question mark on the bottom left corner of the screen or by calling 1.844.747.4611.



REGISTRATION FOR CLASSES

Registration begins about 6 weeks prior to the start of the semester.

Students who have submitted a deposit will be contacted by email by Azrieli Office Administrators who will provide registration information. Remember to submit your deposit if you haven't done so already at <https://yu.elluciancrmrecruit.com/ApplyGraduate/>

If you have any questions about course schedules, descriptions, class offerings and schedules, please check our Student Resources website at www.yu.edu/azrieli/student-resources or contact Bradley Avrahami, Student Liaison at Azrieli, at bradley.avrahami@yu.edu or 646-592-6361.

INSTRUCTIONS FOR WEB REGISTRATION

- Open your preferred browser and navigate to insidetrack.yu.edu
- Log in with your username and password
- On the top header, hover over/click on "Students"
- Select "Graduate"
- Navigate to Banner Self-Service (lower right of screen)
- Click on "Student and Financial Aid"
- Click on "Registration"
- Click on "Add or Drop Classes"
- Select the appropriate term, e.g. Fall 2022 and click "Submit" (note, do not choose Zman)

To ADD classes:

Read the instructions. Scroll to the bottom and enter the CRN numbers for the classes you wish to ADD in the "ADD CLASSES" boxes. (For courses with corequisites, CRNs must be entered simultaneously). Click on "SUBMIT CHANGES" to submit your ADD requests. Errors, if any, will be displayed at the bottom of the page.

To DROP a class:

Use the ACTION pull-down boxes to WEB DROP a class in the "CURRENT SCHEDULE" area. Click on "SUBMIT CHANGES".

To ADD a dropped class (subject to the last day to add a course)

If you webdropped a class, scroll to the bottom and enter the CRN for the class you wish to ADD in the "ADD CLASSES" boxes. Click on "SUBMIT CHANGES". If the dropped class has the "Drop/Delete" "Web Withdrawal" or "Official Withdrawal-Z" status, then use the ACTION pull-down box to "WEB ADD" the class in the "CURRENT SCHEDULE" area. Click on "SUBMIT CHANGES".

To print your schedule

If you are interested in printing your schedule for easier access, in Banner, after adding your classes, on the registration page is a link for a "Printer Friendly Student Schedule", click on that and you can print out your schedule so you don't have to search for it at the start of the semester.

ID CARDS

Students' YU ID card is part of the OneCard system, which allows students access to campus buildings, free shuttles, Library accounts, Dining Services, and printing accounts. Students can view account balances at onecard.yu.edu

Sign in with your YUAD username and password. If you don't know your YUAD username and password, visit yu.edu/findid

Students can also download the OneCard app for access to their YU ID card anywhere. For assistance with the YU ID card, email yucardsupport@yu.edu

What can you do with your YU Student ID card?

- Access campus buildings
- Ride the free local or intercampus shuttle
- Check out books from the university library system
- Access online library resources remotely
- If you add money to your meal plan account, use your ID card to pay for food in the cafeterias or at local participating restaurants, tax free
- Obtain student discounts wherever they are available
- Photos for your ID will be taken at orientation and ID's are available for pick up in the main office.

How to Obtain Your Student ID

On Campus Students

Send a passport-style photo of yourself from the chest up, with a solid color background, to yucardpix@yu.edu with your:

- Legal name
- YU ID number
- School (Wurzweiler School)
- Program
- Campus (Wilf)

To Pick Up Your Student ID

Please arrive early before your first class and go to our Security office to get your ID card.

Wilf Campus Security—open 24 hrs/day
2521 Amsterdam Ave (185th Street)
New York, NY 10033

STUDENT HEALTH INSURANCE OVERVIEW

On-campus students are required to have health insurance. In the event of illness or injury that goes beyond the standard of care that can be provided at the Student Health Centers, students have access to health care as required.

The requirement for health insurance can be met in two ways. Some students have coverage independently or are covered by a parent or spouse's insurance. In cases where students do not have health insurance at the beginning of the semester, they must purchase the insurance that the University has arranged.

Health insurance information will be communicated by the University to students after they register for classes. **The cost of Health Insurance is added to the payment invoices and only removed if the student has successfully gone through the waiver process.** There is a window of time for waiving health insurance at the beginning of each semester, which typically ends 60 days after the semester starts.

For more information about health insurance and/or filing a waiver visit www.yu.edu/student-life/resources/health/insurance

Additional Information for International Students

In order for an international student to waive the health insurance, their health plan must meet the following requirements:

1. The insurance company must be headquartered and operating in North America with a North American claims address and customer telephone number.
2. The plan must provide inpatient hospitalization benefits in the New York City area including mental health benefits.
3. The plan must provide outpatient benefits in the New York City area (including office visits, outpatient mental health benefits, maternity, and laboratory and radiology procedures).
4. Coverage for emergency only care does not satisfy the requirement.
5. The maximum benefit payable under the insurance plan must be unlimited (US currency). The insurance plan must also include coverage for medical evacuation of at least \$50,000 (US Currency); repatriation of remains of at least \$25,000 (US Currency) per year; and a deductible not to exceed \$500 (US Currency) per year.
6. The insurance plan must cover preventative treatment.

Contact yuhealthcenter@yu.edu to learn more about health insurance requirements for international students.

STUDENT HEALTH AND WELLNESS SERVICES

Counseling Center

The Counseling Center offers free, confidential services to Yeshiva University students. The staff includes therapists, psychologists, and psychiatrists. Visit yu.edu/student-life/counseling for more information.

Office of Student Health

All students have access to Yeshiva University's Wilf Campus Health Center. The Office of Student Health supports health with a variety of initiatives. For more information, please visit: www.yu.edu/student-life/resources/health

Health Policies and State Mandated Immunizations

On-campus students are required to have health insurance and prove state-mandated immunization to certain diseases.

Please refer to the following page for health insurance information.

All students taking 6 credits or more on-campus must provide proof of immunization to measles, mumps, and rubella (MMR) as required by New York State Public Health Law.

All students taking 6 credits or more on-campus must provide a complete Meningococcal Response Form, or submit proof of meningococcal vaccination within the past five years.

All students studying on-campus are required to submit proof of vaccination for COVID-19.

The Office of Student Services will send MMR and Meningococcal Response Forms to all registered students prior to the start of the semester. These forms must be returned by the first day of classes. If you have questions, contact yuhealthcenter@yu.edu

STUDENT RESOURCES AND SERVICES

Azrieli Student Resources Web Page

The Azrieli website contains all our most-often used documents. The site contains:

Course offerings

Course descriptions

Calendar

Student Catalog

Roadmaps

Forms

FAQs

Library Services

All students at any Yeshiva University campus have full access to the entire YU Libraries system: articles, journals, books, databases, and more. YUFind is our discovery service system, allowing you to access many of our electronic databases with a single search. Library staff are available to help with research procedures, proper citations, and more. Learn more at yu.edu/libraries

Wilf Campus Library

Pollack Library and Mendel Gottesman Library 2520 Amsterdam Avenue,
New York, NY 10033. Call 646.592.4045.

Career Center

Yeshiva University's Career Center offers students a range of programs and resources, from personalized counseling and career planning to the latest professional search technologies. The Career Center also hosts on-campus recruiting events, career fairs, and information sessions, partnering with employers, alumni, and community supporters to connect students with professional opportunities. In addition, YU faculty offer career mentoring, helping students to identify career options and opportunities for further study. Learn more by visiting: www.yu.edu/sgc

Disability Services

The Office of Disability Services collaborates with students, faculty and staff to provide reasonable accommodations and services to students who self-identify as having a disability. The Office's goal is to provide access to all campus programs and activities, thereby empowering students with disabilities to actualize their full academic and personal potential. Please visit the www.yu.edu/student-life/resources-and-services/disability-services for more information.

WILF CAMPUS

The Azrieli Graduate School is located at Yeshiva University's Wilf Campus in Washington Heights, Upper Manhattan. The Wilf Campus is centered around 185th Street and Amsterdam Avenue, which is on the east side of Washington Heights.

Azrieli faculty and administrative offices are on the 3rd Floor of Belfer Hall.

Our official address is:
2485 Amsterdam Ave. (184th Street)
Belfer Hall, Room 311
New York, NY 10033

In-person classes are often held in Belfer Hall.

Book a Campus Shuttle

Yeshiva University offers inter-campus shuttle service between the Wilf and Beren campuses.

For more information, visit www.yu.edu/safety-security/transportation

Sign up for an account at yushuttles.com, then book a seat on the YU shuttle.



TRANSPORTATION AND GETTING AROUND

New York City is made up of five boroughs: Manhattan, Brooklyn, Queens, Bronx, and Staten Island. Cheer on the Yankees or spend a day at the zoo in the Bronx. Enjoy the emerging arts culture of Brooklyn or take a walk across the historic Brooklyn Bridge. Ride the free ferry to Staten Island and breathe in the parks and beaches. Hop on the subway to Queens and enjoy a different kind of cuisine at every stop. Or spend a whole day right here in Manhattan: tour a skyscraper in the morning, eat a picnic lunch in Central Park, explore an art or history museum in the afternoon, and catch a Broadway show in the evening. Every borough is a blend of new and old, innovation and history; there's always something to do in the City That Never Sleeps! Check out www.NYCGo.com to learn more.

Campus Shuttle

YU's Office of Safety and Security provides free intercampus shuttle service in the evenings between the Beren Campus located at 33rd and Lexington Avenue and Wilf Campuses and free local shuttle service to campus buildings, local transit hubs, and other approved stops. View shuttle schedules. To access the intercampus shuttle, students will need to make an account and sign up at www.yushuttles.com

Parking

Students and alumni may apply for parking at our uptown Wilf Campus. Learn more about parking at Yeshiva University and access the parking application. To apply for parking, please fill out and submit the student parking application. Students should also notify parking@yu.edu regarding any adjustments to their parking account, such as vehicle or scheduling changes.

Subways

Wilf Campus

The closest subway stop to the Wilf Campus is the 181st Street stop of the 1 train, which is 2 blocks west and 4 blocks south of campus. The 1 is a local train with stops about every 10 blocks, on average. For an easy way of traveling from your apartment to campus, search for a home along the 1 line: it stretches from the southernmost tip of Manhattan, through Washington Heights, and all the way up to the Bronx. Keep in mind that the further away from the Heights you go, the longer your subway ride will be.

The second closest subway stop to the Wilf Campus is the 181st Street stop of the A train, which is on the western side of Washington Heights. The A is an express train, and the distance between stops varies greatly depending on the neighborhood. The A train stretches from Queens all the way to the northernmost tip of Manhattan.

NYC Transit Information

To get a better understanding of the public transit options in New York City and how you can travel to campus from other neighborhoods in Manhattan, take a look at the Metropolitan Transit Authority's tourism page here: web.mta.info/metrocard/tourism/. In particular, take a look at the maps to learn which subways and buses will take you to campus from wherever you decide to live.

Connecting to the Suburbs

In addition to the subways and buses of New York City (Manhattan, the Bronx, Brooklyn, Queens, and Staten Island), public transportation options also exist on Long Island and in New Jersey.

The Long Island Rail Road (LIRR) and New Jersey Transit rail system both bring passengers into Penn Station, at 34th Street and 7th Avenue, on the west side of Manhattan. From Penn Station, you can take the 1 or the A subway line uptown to Washington Heights or you can walk across 34th street towards the Beren Campus, which is on the east side of Manhattan.

New Jersey Transit also includes an extensive bus system. Seven bus routes travel from New Jersey into the George Washington Bridge Bus Station (GWBBS), which is a 15 minute walk from the Wilf Campus. A handful of buses from other operators stop at the GWBBS as well. You may wish to live in New Jersey near one of these bus routes, allowing you an easy commute to campus. More information about the GWBBS and the buses that stop there can be found on the Port Authority of NY and NJ's website. Yeshiva University also participates in the New Jersey Transit QuikTik Student Discount program.



DIRECTORY

People

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Offices

Graduate Admissions
gradschool@yu.edu
Phone: 833.241.4723 (GRAD)
(dial #6 for Azrieli admissions)

Office of Student Finance
Student Aid: yu.edu/osf
Phone: 646.592.4166
Student Accounts
Phone: 646.592-6260
accounts@yu.edu

Office of International Student Services
yu.edu/oiss
Phone: 646.592.4127
Fax: 646.685.0394
oiss@yu.edu

Office of the Registrar
wilfregistrar@yu.edu

Library
libguides.yu.edu/home

IT Help Desk
Phone: 1.800.337.2975
helpdesk@yu.edu
Helpdesk requests:
<https://ellucian.service-now.com>

Technology Resources Handbook
YU OneCard onecard.yu.edu

Academic Computing—Find Your Login IDs
yu.edu/findid



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