



# Beren Campus Student Government Bylaws

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## Article I: General Structure

### Part 1: Bodies & Officers

#### Section 1: The Three Branches

(1) The BCSG is composed of three bodies; the Legislative, the Executive, and the Judicial.

#### Section 2: Legislative Branch

(2) The Legislature shall be composed of 11 seats defined by different legislative districts. The Districts are further broken down by; Judaic Districts, Academic College Districts, First Year Districts, and an International District.

(3) The Legislature shall elect a Speaker and a Speaker Pro Tempore at the first meeting of the legislative term.

#### Section 3: Executive Branch

(4) There are several elected and appointed officers of the Executive Branch;

(A) President,



- (B) Vice President,
  - (C) Vice President of Academic Affairs,
  - (D) Vice President of Student Organizations,
  - (E) Vice President of Programming,
  - (F) President of TAC,
  - (G) Director of Communications,
  - (H) Director of Administrative Services,
  - (I) Director of Student Support Services,
  - (J) CFO,
  - (K) and other executive officers mentioned in these bylaws.
- (5) Non-voting committee members that work in the executive branch shall not be recognized as officers of the BCSG and are therefore not subject to the eligibility requirements except those explicitly mentioned for them.

#### **Section 4: Officers of the Judicial Branch**

- (6) The Judicial Branch shall be composed of the Court, and the Elections Commission. The Court shall be composed of a Chief Justice, four Associate Justices, and one Justice Pro Tempore. Officers of the Elections Commission shall be; the Elections Commissioner, a Deputy Commissioner of Candidacy, and a Deputy Commissioner of Administration.

#### **Section 5: Conflicts of Interest**

- (7) The Executive Committee and TAC President may not be Resident Advisors, on the Editorial Board of an Independent Student Publication, on the 'Upper Staff' of The Seform Sale, or the President or Vice President of any other Student Organization. These requirements for eligibility apply throughout the tenure of these officers; should an officer become ineligible due to a conflict of interest at any point during their tenure, they must resign immediately.
- (8) Any student-employment by Yeshiva University, external employment, or situations which could reasonably cause a conflict of interest to arise, must be disclosed to the Standing Committee on Ethics and Integrity.
- (9) Any student organization affiliation outside of general membership or staff writer must be disclosed to the Standing Committee on Ethics and Integrity.

## **Part 2: Appointments**

### **Section 1: Major Appointments Procedure**

- (10) Appointments of the Court, the Elections Commissioner, and Executive Board Members shall be nominated by the President and confirmed by the Legislature.
- (11) Within two days of election results being released the Vice President shall publicize an application for all of the above positions to the Student Body. This application shall be well



publicized and at the very least emailed out through the University mailing lists to the entirety of the Beren Campus Student Body. The application should be open for at least three days.

- (12) Within five days of the release of the application the President and the Vice President shall begin interviews for the positions to finalize their lists of nominees. If there are no applicants for a position, following the application being sent out and publicized for over three academic days, the President may choose to interview candidates of their choosing and subsequently nominate them.
- (13) The application form shall ask for a student's name, contact information, which position they are applying for, and why they are applying for the position. If the President and Vice President wish, they may also request a resume, up to two free responses, and a list of relevant or previous experiences.
- (14) The Director of Administrative Services and Director of Student Support Services should ideally come from a pool of students who have served on those committees in the past. The Chief Justice of the Court should ideally have served on the court in the past. The Elections Commissioner should ideally have served on the Elections Commission in the past. The CFO should ideally have served on the Finance Committee in the past. If such a person exists, or if there exists someone whom the Executive Committee sees has relevant experience, and the President wishes to nominate them, the President may nominate this person without an application being filled. If no such student is willing to take the position, or the President wishes to release the application for the position, then all potential candidates must fill out the application.
- (15) Following the interview process, the President and the Vice President shall discuss the merits of each applicant. The President shall assemble a list of nominees for each position for presentation to the Legislature. At the first session of the Legislature immediately following the election of legislative leadership the President shall present their nominees. Nominations shall be confirmed by a simple majority of the Legislature.
- (16) In the event no nominee is confirmed for a position the President shall prepare nominees for the following legislative session to put up for confirmation. These nominations shall be considered 'special appointments' and may be confirmed by the legislative 'nominations committee'.

## **Section 2: Other Appointments**

- (17) Appointments to the Executive Branch excluding those described previously shall proceed as follows:
  - (A) The Deputy CFO and Chief Auditor shall be interviewed by at least two of the following three officers: the President, Vice President, and CFO. Appointments for this position can either be given to those who interviewed for and did not receive the



CFO position, or by others who submit a new application for that appointment specifically. The appointment must be approved by two-thirds vote of the CFO, President, and Vice President.

- (B) Members of the Administrative Services Committee shall be interviewed by at least two of the following three officers; the President, the Vice President, and the Director of Administrative Services. They may either be interviewed if they applied for and did not receive the Director of Administrative Services appointment, if they are a member of the Legislature who is interested in the position, or by a new application for administrative services liaisons. The appointment must be approved by two-thirds vote of the Director, President, and Vice President.
  - (C) Members of the Student Support Services Committee shall be interviewed by at least two of the following three officers; the President, the Vice President, and the Director of Student Support Services. They may either be interviewed if they applied for and did not receive the Director of Student Support Services appointment, if they are a member of the Legislature who is interested in the position, or by a new application for student support services liaisons. The appointment must be approved by two-thirds vote of the Director, President, and Vice President.
- (18) Appointments of the deputy election commissioners shall be made by two-thirds vote of the president, vice president, and elections commissioner.
  - (19) Special Committees may be formed at the discretion of the president for a specific purpose. The chair of this committee shall be appointed by the president.
  - (20) All other appointments of officers of subcommittees shall be done as described in their bylaws.

### **Section 3: Special Appointments**

- (21) If a representative position is open following Fall elections, or a representative resigns following the Fall elections then the speaker of the legislature shall publicize an application for the representative office which is open. Following the application being sent out the speaker of the legislature and the Executive Committee shall interview applicants. By two-thirds vote they shall choose a student to nominate for the position to the Legislature. The nominee shall be confirmed by a majority vote of the Legislature. The application released must follow the same rules and standards as the application for positions outlined above.
- (22) If a member of the Executive Branch resigns, there shall be an application released to the student body to apply for the position. The Executive Committee shall interview applicants at their discretion and nominate them to the Legislature. They shall be confirmed by a majority vote of the Legislature. The application released must follow the same rules and standards as the application for positions outlined above.



- (23) Special appointments may be voted on by the legislative ‘nominations committee’ which is elaborated on in the legislative article of these bylaws. Appointments for positions which fail to be filled after three failed votes for separate candidates may be considered special appointments at the Speaker’s discretion.

### **Part 3: Eligibility and Voting**

#### **Section 1: Voting**

- (24) All full-time students are guaranteed the right to vote in BCSG elections. No student may be discriminated against on the basis of age, race, creed, color, national origin, sexual orientation, military status, sex, marital status, or disability. A student not ‘in good standing’ is ineligible to run for office or to hold an appointed office, but does not lose their right to vote. All full-time students may vote in all executive branch elections and in the representative races for which they are a member of that legislative district. For elections of positions not run directly through the elections commission, relevant procedures shall be followed as outlined in these bylaws.

#### **Section 2: Candidacy**

- (25) To ensure all candidates are in good standing to hold office they shall be required to receive the signatures of the following departments;
- (A) The Dean of Students Office,
  - (B) Academic Advising or Academic Dean
  - (C) OSL shall verify all other eligibility requirements as stated in these bylaws when asked by the elections commission.
- (26) All candidates must sign a FERPA waiver with the text provided by the University at the time of their declaration of candidacy or when provided with the form to fill out by the BCSG or the University or their respective designees.
- (27) All full-time students are eligible to run for a legislative seat for a district that they are a member of. If after the elections the representative leaves the district which they were elected to represent, they must resign their seat. If the vacancy occurs following the Fall election then the special appointments procedure may occur, otherwise the seat shall be filled in the Fall election. All candidates for elected or appointed positions must have the intent of serving for a complete academic year. Upon filing to either transfer or graduate before the end of the academic year, the officer shall resign.
- (28) To be a candidate and eligible to hold the following positions; member of a committee, Director of Communications, or any other appointed position not otherwise specified, a student must be enrolled full time and in good standing. If the position is demographic specific then they must also be a member of that specific demographic.



- (29) To be a candidate and eligible to hold the following positions; Associate Justice, Director of Student Support Services, Director of Administrative Services, Vice President of Programming, Vice President of Academic Affairs, or Vice President of Student Organizations, a student must be enrolled full time and in at least their second full semester.
- (30) To be a candidate and eligible to hold the following positions; Chief Justice, President, Vice President, or TAC President, a student must be enrolled full time and in at least their fourth full semester.
- (31) The Elections Commissioner must be a full time student who is intending on going into their final full year as a full-time student at the time of their appointment.
- (32) The following officers may hold only one of the following offices of the BCSG at a time;
- (A) Members of the Executive Board,
  - (B) Members of Legislative Branch excluding their involvement as members of committees in the executive branch.,
  - (C) Members of the Judicial Branch.,

## Part 4: Definitions

### Section 1: Student Government Bodies and Positions

- (33) The Beren Campus Student Government may be written as ‘the BCSG’ or ‘BCSG’.
- (34) The BCSG President shall be referred to as ‘the President’ or ‘President’.
- (35) The BCSG Executive Vice President shall be referred to as ‘the Vice President’ or ‘Vice President’.
- (36) The Religious Affairs Committee shall be referred to as the ‘the Torah Activities Council’, ‘TAC’, or ‘the TAC’.
- (37) The Chair of the TAC shall be referred to as ‘the TAC President’, ‘TAC President’, or ‘President of TAC’.
- (38) The Chief Financial Officer of the BCSG shall be referred to as ‘the CFO’ or ‘CFO’.
- (39) The Beren Campus Student Legislature shall be referred to as ‘the Legislature’ or ‘Legislature’.
- (40) The Beren Campus Student Court shall be referred to as ‘the Court’ or ‘Court’.
- (41) The Beren Campus Elections Commission shall be referred to as ‘the Elections Commission’.
- (42) A district is defined as a demographic designation based on, academic college, time spent on campus, or international student designation by the University, or other designations as defined in these bylaws. The following are the districts of the BCSG;
- (A) Stern College shall be referred to as Stern or SCW,
  - (B) Sy Syms School of Business shall be referred to as Syms,



(C) and Katz Associates shall be referred to as KA.

## **Section 2: Terms**

- (43) A legislative meeting or session is any meeting of the Legislature with a quorum that addresses at least one agenda item.
- (44) The Legislative term is defined as the period between the first legislative session within two weeks of the election results and the final meeting of the Legislature the following May for the official transition of power.
- (45) The words meeting and session are used interchangeably and refer to contiguous meetings of at least five minutes in length. A legislative session shall include a quorum of representatives and address at least two agenda items.
- (46) Full-Time Student for the purposes of the BCSG shall mean all full-time undergraduate students of the Beren Campus as defined by the University Registrar.
- (47) Semester shall refer only to the Fall and Spring semesters unless explicitly mentioned otherwise.
- (48) Full semester shall mean either a Fall or Spring semester completed at Yeshiva University as a full-time undergraduate student.
- (49) The legal literature of the BCSG is defined as the Constitution of the BCSG, the Bylaws of the BCSG, the active legislation of the BCSG, and the previous case law of the BCSG Student Court.
- (50) The 'Academic Year' Refers to the time between the commencement ceremonies in the year officers were elected to the commencement of the following year. 'Academic Days' are days on which college classes are held.
- (51) 'Good Standing' shall be defined as having a GPA above 2.0 at all times, being in good academic standing as defined by the University's academic catalog, not being guilty of academic misconduct or academic integrity violations, and not being found guilty of any major character violations.

## **Section 3: Yeshiva University**

- (52) Yeshiva University may be referred to as 'the University' or 'YU'.
- (53) Office of Student Life may be referred to as 'OSL'.
- (54) Torah and Spiritual Life may be referred to as 'TSL'.
- (55) Shevet Glaubach Center for Career Strategy and Professional Development may be referred to as 'Career Center' or 'SGC'.
- (56) The Sacks-Herenstein Center for Values and Leadership shall be referred to as 'the Sacks Center'.
- (57) Rabbi Isaac Elchanan Theological Seminary shall be referred to as 'RIETS'



#### **Section 4: General Rules for Interpretation**

- (58) All terms, clauses, statements, or abbreviations that are not precisely defined should be understood according to basic logic and reasonable assumptions. The Legislature shall endeavor to amend the bylaws to include such definitions at the earliest possible time.
- (59) Any term that is immediately followed by an abbreviation in parentheses shall be recognized as showing that the term is being referred to by the abbreviation in parentheses.
- (A) E.g. The Chief Financial Officer (CFO) shall oversee finances of the BCSG. The CFO shall serve as the Chair of the Finance Committee.

## **Article II: Legislative**

### **Part 1: Membership**

#### **Section 1: Legislative Districts**

- (1) Legislative Districts may be generally broken down by mandatory committee membership to either Academic Affairs, TAC, or Student Support Services. Judaic Representatives must serve on TAC, Academic College Representatives must serve on the Academic Affairs Committee, International Student Representative and First Year Representatives must serve on the Student Support Services Committee. The specific districts are as follows;
- (A) Three Judaic Representatives; two Judaics Representatives and a Mechina Representative.
- (B) Five Academic College Representatives: two from SCW, two from Syms, and one from KA.
- (C) Three Student Support Services Districts; one International Student Representative and two First Year Representatives. One First Year Representative shall be coming from an Israel gap year program and one shall not be coming from an Israel gap year program. All first year students may vote for both representatives.

#### **Section 2: Legislative Leadership**

- (2) The Legislature shall elect a leadership team of a Speaker and a Speaker Pro Tempore with the procedures described below. The Speaker and Speaker Pro Tempore shall both be sitting members of the Legislature and shall be elected in the time and in the manner described below.

#### **Section 3: Legislative Committees**

- (3) There shall be several standing committees of the Legislature formed within a week of the first meeting of the Legislature. In addition to the standing committees the Legislature may create special advisory committees for whatever purpose they may find necessary. The standing committees of the Legislature shall be recognized as; the Nominations Committee, the Amendments Committee, and the Organizations Committee.



- (4) The Nominations Committee shall be chaired by the Speaker and consist of a total of seven representatives. The other six members of the nominations committee shall be appointed by the Speaker. All members of the nominations committee shall be required to vote on matters that come before them. The nominations committee shall have the power to confirm nominations of the executive as prescribed in the special appointments bylaws. The nominations committee shall have the ability to either confirm a nominee in which case that nominee will now hold the office they have been nominated for, or they can pass the vote on to the Legislature as a whole for voting on at the next meeting of the Legislature.
- (5) The amendments committee shall consist of between three and seven voting members. The amendments committee may also include non-voting members recruited from the student body to help with the gathering of ideas and writing of potential amendments. Resolutions passed by the committee may then be passed to the general membership of the Legislature for approval as described in the BCSG constitution. The committee shall set a time at least once a semester to solicit amendments from the general student body.
- (6) The Organizations Committee shall consist of five voting members. The role of the organizations committee is to expedite the granting of charter and budgets to student organizations. The committee shall have the authority to grant a charter. They shall also have the authority to grant budgets that are less than \$500.00 to an organization. The committee may vote to either approve a charter, or to pass the vote on to the Legislature as a whole. The charter and budgets being voted on shall be presented by the Vice President of Student Organizations following the procedures outlined in the student organizations section of these bylaws.
- (7) Special Committees are any committees created by the Legislature by the passing of a resolution. Special committees may be formed for any purpose and may include non-members of the Legislature as non-voting members of the special committee. There shall be at least three representatives on the special committee and the chair of the special committee must also be a representative.

#### **Section 4: Committee Assignments**

- (8) All members of the Legislature shall have either one or two committee assignments by virtue of the office they hold. Academic College Representatives shall serve on the Academic Affairs Committee, Judaic Representatives shall serve on TAC, and the International and First Year Representatives shall serve on the Student Support Services Committee. In addition to this the SCW, Syms, and KA Representatives shall serve on the Programming Committee or appoint another student from their school to serve on this committee in their place.



- (9) Members of the Legislature shall receive preferential application for membership to other committees such as Student Support Services and Administrative Services. All members of the Legislature shall at all times be a member of between one and three committees. The exception to this is the Speaker of the Legislature who can only hold their mandatory committee assignment and the Speaker Pro Tempore who may only hold up to two committee assignments.

## Part 2: Legislative Leadership

### Section 1: Election of Leadership

- (10) At the first meeting of the Legislature the President shall preside with no voting power. The first item on the agenda following procedural items to establish the quorum shall be electing a Speaker. Any member of the legislature may nominate another member of the Legislature for the Speakership. The motion to nominate must be seconded by a third representative, the nominated representative may not second the motion. Following the nominees the representatives shall vote on their speaker. In the event no nominee receives a majority of the votes cast, the nominee with the fewest votes shall be removed from the ballot and the votes recast. This procedure shall be repeated until a nominee wins the speakership with the majority of votes cast excluding blanks.
- (11) The Speaker shall immediately begin presiding over the proceedings of the Legislature. The first item they shall preside over is the election of the Speaker Pro Tempore. Following the election of the Speaker, the Speaker may nominate a representative for Speaker Pro Tempore. Another representative shall be required to second the nomination. Following this any other representative can nominate a fellow representative for Speaker Pro Tempore. All nominations that are seconded shall be placed on the ballot for Speaker Pro Tempore. No nominated representative may second their own nomination, whether from the Speaker or from a fellow representative. The election of the Speaker Pro Tempore shall be performed in the same manner as the election of the Speaker.

### Section 2: Speaker of the Legislature

- (12) The Speaker shall serve as the presiding officer of Legislative Sessions, maintain order, and ensure all representatives adhere to the rules of the Legislature. The Speaker has the power to set the agenda and ensure that items are discussed and voted on in a timely manner. The Legislature shall operate in accordance with Robert's Rules of Order (including debating and voting) unless otherwise stated or voted on by the Legislature.
- (13) The Speaker shall be responsible for setting the agenda before each legislative session. The Speaker shall solicit representatives for agenda items to include at least three days prior to the legislative session. Each representative may submit one item for inclusion in the agenda. The Speaker may choose to include more items at their discretion. The Speaker



- may add items to the agenda at their discretion that are voiced by representatives in the session. They shall publicize the agenda at least one day prior to the legislative session.
- (14) The Speaker shall be responsible for forming the standing legislative committees and for appointing chairs and members of special committees upon the Legislature's approval of a special committee's formation.
  - (15) The Speaker shall produce within two-weeks of the end of each month a 'Legislative Report' summarizing the actions and meetings of the Legislature for release to the Student Body. If this report is not prepared within two weeks of the end of the month the President shall notify the Speaker that it is due. If the speaker does not turn it in within two weeks of the written notice being received they shall be removed from the Speakership immediately.
  - (16) The Speaker shall have the power to excuse the absence of individual representatives for legitimate reasons with the agreement of the Speaker Pro Tempore. Excused absences do not count towards a representative's quorum-absence count.
  - (17) The Speaker, at their discretion may set meetings for more often than the default. Three days advance notice shall be given for a meeting of the Legislature at the Speaker's discretion. In the case of time sensitive issues the Speaker may call an emergency meeting with the approval of the Speaker Pro Tempore and two other representatives.
  - (18) The Speaker may resign from the position of Speaker at any time.

### **Section 3: Speaker Pro Tempore**

- (19) The Speaker Pro Tempore shall serve several functions;
  - (A) Firstly and primarily, the Speaker Pro Tempore shall serve as the floor manager of the Legislature session and as the primary liaison for representatives to address their concerns.
  - (B) Secondly, the Speaker Pro Tempore shall temporarily succeed as a substitute Speaker in the case of the absence of the Speaker.
  - (C) Finally, the Speaker Pro Tempore shall serve as a co-coordinator of retention and recruitment together with the Executive Vice President. The duties of this role shall be elucidated in the miscellaneous section of these bylaws.
- (20) The Speaker Pro Tempore shall be responsible for maintaining an online repository for the Legislature entitled the 'Legislative Business Drive'. This repository shall include all legislation, resolutions, meeting notes, and other documents discussed by or used by the Legislature. The Speaker Pro Tempore shall be responsible for taking notes at all meetings of the Legislature, or for appointing this responsibility to another student. The 'Legislative Business Drive' should be made and kept accessible to any officer of the BCSG, and the Standing Committee on Ethics. Outside of this access the Legislative Business Drive shall be considered confidential. Written authorization from the Speaker shall be required to grant access to the Legislative Business Drive to others.



- (21) In the case of the Speaker's absence the Speaker Pro Tempore shall serve as acting Speaker for the length of that meeting. The first item on the agenda shall be appointment of an acting Speaker Pro Tempore to call roll for votes and temporarily perform the role of the Pro Tempore.

## Part 3: Powers

### Section 1: Enumeration of Powers

- (22) The Legislature shall hold all legislative authority of the BCSG. They shall have the following powers and authority;
- (A) Approving the fiscal year budget,
  - (B) Regulating the functions of student organizations,
  - (C) Confirming executive nominations,
  - (D) Approving budgets for initiatives and events not included in the fiscal year budget
  - (E) Proposing and adopting resolutions related to the Legislature
  - (F) Overruling Executive veto by a two-thirds vote
  - (G) Referring articles of impeachment to the Student Court
  - (H) Amending BCSG Bylaws which regulate the entirety of the function of the BCSG
  - (I) Granting charters to Student Organizations
  - (J) Forming advisory committees
  - (K) Forming joint committees with the Beren Campus
  - (L) Other forms of Legislative Authority not explicitly mentioned herein

### Section 2: Fiscal Authority

- (23) At the beginning of the Legislative Term the Legislature shall approve a fiscal year budget. The fiscal year budget outline shall be proposed by the finance committee to the Legislature. Following this, representatives may debate, make modifications, and vote on a final version. Those involved in crafting the budget recommendation shall attend this meeting of the Legislature.
- (24) A certain percentage of the fiscal year budget shall be reserved for individual students to run events and initiatives. To access this funding a student should submit a description of the programming they have in mind along with a budget estimate. The Vice President of Programming or the TAC President shall then work with the student along with OSL or TSL depending on the type of programming to craft a detailed plan and line-item budget. Once completed the relevant officer shall submit the legislation to the speaker to be voted on at the next legislative meeting.
- (25) The Legislature shall have the authority over the appropriation of funds to the various bodies of the BCSG including recognized student organizations. Certain Officers,



Committees, Subcommittees, and Organizations have mandatory minimums of funding that must be followed in any legislation related to appropriations.

### **Section 3: Student Organizations**

- (26) The Legislature shall be responsible for the approval of Student Organizations' charters and budgets. These charters shall be submitted on behalf of the student organizations by the VP of Student Organizations to the Speaker. The Speaker shall then be responsible for passing the application to the Organizations Committee of the Legislature. Requests for charter and budget shall be addressed in a timely manner. The Organizations Committee shall discuss and vote upon a charter and budget within five academic days of receiving it. The Legislature shall address all unvoted on applications for charter and budget at the first meeting of the Legislature following the submission of the applications.
- (27) The Legislature may revoke the charter and budgets of Student Organizations.

### **Section 4: Legislation and Resolutions**

- (28) Resolutions of the Legislature shall be binding upon the Legislature and its officers. Legislation shall be binding upon the Student Body of the Beren Campus so long as the legislation does not counter Yeshiva University policy or US and State Law.
- (29) Legislation of the Legislature has an implied expiration date of the end of the Academic Year within which it was enacted.
- (30) Following the approval of a piece of legislation by the Legislature the Speaker shall send the bill to the President for their signature. The President shall have five academic days to respond. If no response is given then the legislation shall be considered approved. The President shall have the ability to either sign the legislation or veto it in the manner described in these bylaws.
- (31) The Legislature may override a presidential veto by two-thirds majority vote.
- (32) The Legislature is responsible for confirming the nominees of the executive as expounded upon in the bylaws related to appointments.

## **Part 4: Procedures**

### **Section 1: Meetings**

- (33) The Speaker shall be responsible for setting the Legislative Sessions for the term at the first session of the Legislature. The Legislature must meet at least twice a month. The default meetings shall be set for the first and third Wednesday of each month during the 'Club Hour'. If the University is not in session on a day a meeting should be scheduled for the meeting shall be held on the following Wednesday and the meeting schedule shall be recalibrated to meet every other week following. Changes to the standard meeting day and time of the Legislature may be made by a unanimous vote of the Legislature.



- (34) Meetings of the Legislature, committees of the Legislature, and subcommittees of the Legislature may be conducted in person or over a live, video conference platform.
- (35) All meetings of the Legislature shall be considered to be open to the public unless a majority votes to close the meeting, which may be done prior to the meeting. The first five minutes of the meeting must be open to the Executive Branch to attend. Following these five minutes the Legislature shall have the ability to vote to close the meeting and dismiss the President and others.
- (36) The Speaker Pro Tempore shall take attendance at the start of all meetings to establish a quorum. Absences shall be marked down and quorum established. A quorum of the Legislature shall be required to conduct all official business of the Legislature. A quorum of the Legislature shall be defined as two-thirds of seats currently filled. Unfilled positions do not count towards the quorum count and neither do seats filled by representatives who no longer count towards a quorum because of consecutive absences.
- (37) Excused absence requests must be submitted to the Speaker Pro Tempore at least 24 hours in advance of the meeting excluding emergency situations as deemed necessary by the Speaker and Speaker Pro Tempore. Excused absences shall be granted for reasons including but not limited to classes, scheduled shiur, athletics participation, simchas, or other one-off circumstances. Automatic excused absences may be granted if the representative's circumstances are known such as in the case of family bereavement.
- (38) The agenda for a meeting shall be distributed by the Speaker at least one day prior to a legislative session. The agenda shall include all agenda items and other documents or information necessary at the time of its posting. Items may be added to the agenda in legislative session by a motion of a representative and a seconding of the motion. Agenda items include but are not limited to; opening the session, closing the session, calling roll of the attendant representatives to establish a quorum, approving a student organizations request for a charter, or any other topic listed on the agenda distributed by the Speaker.
- (39) Following a legislative session the Speaker shall send to the President a copy of each piece of legislation that passed the Legislature for the President to sign. The President shall be able to either sign the legislation, veto it, or ignore it with the effects of each elaborated on in these bylaws.

## **Section 2: Voting**

- (40) All votes shall be conducted via either show of hands or roll call vote unless a majority moves for a secret ballot. The Speaker Pro Tempore shall call the roll for roll call votes. They shall tally the results of all votes and record them in the 'Legislative Business Drive'. Each piece of legislation that is voted on should have clearly recorded in the same document the results of the voting and how the vote was performed.
- (41) Voting responses permitted are as follows;



- (A) Yea - an affirmative vote for the legislation,
  - (B) Nay - a vote against the legislation,
  - (C) Abstain - not a vote in either direction and does not count toward the majority threshold,
  - (D) Present - a temporary pass to be returned to after a cycle of voting has completed. The vote of present can only be used during the first round of voting after which one of the other types of votes must be cast.
- (42) If a piece of legislation is vetoed by the President the Legislature shall vote on it again at the following meeting of the Legislature after renewed debate on the legislation. If the President wishes they may attend this meeting of the Legislature to argue their case for the veto of that piece of legislation.

### **Section 3: Advisor**

- (43) Either the Dean of Students or their designee shall be deemed the advisor of the Legislature. They shall serve as the official advisor of the Legislature with no voting rights but shall have the right to be present at all meetings of the Legislature and shall receive access to the Legislative Business Drive.

### **Section 4: Impeachment Procedures**

- (44) A motion to impeach any officer of the BCSG may be made by any representative. Upon the motion being seconded an investigation shall be convened on the charges alleged. The Special Investigation Committee shall be appointed by the Speaker at the start of an investigation. The Investigation Committee shall work with the Advisor to the Legislature when compiling their evidence and making their case recommendations. Members of the Special Investigations Committee may be any member of the Beren Campus Student Body.
- (45) Grounds for impeachment are only financial mismanagement of BCSG funds, dereliction of duty, and failure to follow the bylaws or constitution in a blatant or overt manner. All other matters such as loss of good standing or other forms of misconduct shall be dealt with by the Dean of Students office and the Office of Student Life. Concerns of this nature may be raised by the Standing Committee on Ethics and Integrity.
- (46) Articles of Impeachment shall be presented at the next session of the Legislature and voted on by the full Legislature. A simple majority is required to impeach a member of BCSG, at which point the Court shall try the impeachment.
- (47) Members of the Court can be removed by a vote of three-fourths of the Legislature. Any Impeachment that is brought before the Court is appointed shall also be adjudicated in this manner.

### **Section 5: Accountability**

- (48) All members of the Legislature shall be responsible for keeping an accurate record of expenditures made under their authority. At the end of each calendar month a report should



be sent within one week detailing what the expenditures were, what the initial budget was, and what the budget at the end of the month was to the Deputy CFO. If this report is not filed within one week the Deputy CFO shall communicate in writing to the relevant officer that it is due. If the report is not filed within a week of written notice being provided the Officer shall be removed from office and a new officer shall be appointed following the relevant procedures.

- (49) If two months pass consecutively where there are fewer than two meetings of the Legislature, the Speaker shall be removed from their speakership and the Pro Tempore shall become the new Speaker.
- (50) Following three consecutive absences, the Speaker Pro Tempore shall in writing notify the Representative that an additional two consecutive absences will result in their being ousted from the BCSG. Five consecutive or seven total unexcused absences shall be grounds for immediate dismissal from the Legislature and all committee assignments. Replacements shall be conducted as outlined in the bylaws.
- (51) If the position of Speaker becomes vacant, either by removal or resignation, the Speaker Pro Tempore shall assume the office of the speaker and a meeting shall be held within two weeks to elect a new Speaker Pro Tempore. If the Speaker Pro Tempore leaves or is removed from office a meeting shall be held within two weeks to elect a new Speaker Pro Tempore.

## **Article III: Executive**

### **Part 1: Membership**

#### **Section 1: Executive Committee**

- (1) The Executive Committee as referred to in BCSG documents refers to the President and the Vice President. The President is responsible for ensuring the welfare of the Student Body in association with the University Administration and Faculty. The Vice President shall serve as the President's second in all regards assisting them in organization and attending meetings. Together, the Executive Committee shall oversee the Cabinet and its committees in their respective roles and ensure the functioning of the BCSG.
- (2) The President shall be recognized as the highest member of the BCSG. They are ultimately responsible for the actions, activities, and programs of the BCSG in all its capacities. In addition to this executive authority they shall also receive a discretionary budget to run programs, events, and initiatives they see fit. The President does not hold authority over the actions of the Finance Committee and shall be subject to their oversight.
- (3) The Vice President, in addition to their responsibilities of working with the President as their primary advisor, shall also operate any money raising activities of the BCSG. Such operations include but are not limited to;



- (A) A Student General Store,
  - (B) and BCSG Fundraisers.
- (4) The financial records for these activities shall be maintained by the Finance Committee. The Legislature shall be required to approve any start-up funding or costs that are necessary towards running such an event or organization that are requested from the overall BCSG Budget.

### **Section 2: Cabinet and Committees**

- (5) The primary committees of student life and advocacy are; TAC, AAC, ASC, SSSC, Programming Committee, and SOC. The Finance Committee is an internal committee dedicated to the management and oversight of BCSG funds.. The Communications Committee facilitates transparency and aids in the dissemination of information to the Student Body from both the University and the BCSG.
- (6) The Cabinet is composed of;
- (A) Vice President of Academic Affairs,
  - (B) Vice President of Student Organizations,
  - (C) Vice President of Programming,
  - (D) Director of Administrative Services,
  - (E) Director of Student Support Services,
  - (F) and Director of Communications.
- (7) The Standing Committees of the Executive Branch will be expounded upon in their relevant sections of these bylaws. They are;
- (A) Academic Affairs Committee (AAC),
  - (B) Student Organizations Committee (SOC),
  - (C) Programming Committee,
  - (D) Administrative Services Committee (ASC),
  - (E) Student Support Services Committee (SSSC),
  - (F) Communications Committee,
  - (G) Religious Affairs Committee (TAC),
  - (H) and the Communications Committee.
- (8) The President may create special advisory committees when they see fit to do so and shall appoint a chair and members of the committee. These committees shall be created for a specific purpose and for a set amount of time.
- (9) In the event the President feels it necessary to add a Cabinet position they may add such a position as a temporary member of the Cabinet with the approval of the Vice President. If after three months the President feels the position and committee are essential to continue they shall propose the necessary amendments to the bylaws and constitution to be voted on by the Legislature and the student body.



### **Section 3: Torah Activities Council**

- (10) The Torah Activities Council shall operate as an independent entity from the rest of the Executive Branch and is not under the authority of the President or their Cabinet. The TAC shall answer to the Finance Committee on matters of financial oversight and to the Legislature on matters of policy.
- (11) Further matters related to the TAC shall be detailed in the article dedicated to TAC and its purview and purpose.

### **Section 4: Executive Board**

- (12) The Executive Board shall consist of the Executive Committee, the Cabinet, TAC President, and the CFO. The Executive Board shall meet with a University advisor at least once within two weeks of the date of the elections results being released. Following this they shall meet at least once within the first ten days of each academic semester and at least once in the last three weeks of each academic semester. This meeting shall be used as a way to set the agenda and plan for the year, go over what has been accomplished, and what can be improved. The Executive Board does not have any parliamentary authority but they as a body are responsible for overseeing the entirety of the BCSG in its implementation.

## **Part 2: Powers**

### **Section 1: Legislative**

- (13) The President shall have veto power over the legislation passed by the Legislature. On omnibus legislation they shall have the power to perform an in-line veto. They shall have the allotted five academic days to make their decision on the legislation. If they do not sign it or veto it, the legislation shall take effect without their signature.
- (14) If the President signs a piece of legislation before the five academic days have passed, the legislation shall take effect following their signing of the bill. The President shall communicate to the Speaker their decision to either sign or veto a bill. If the allotted five days pass and the President does not notify the Speaker either way then the legislation shall take effect.
- (15) The President may attend all meetings of the Legislature and as such should be informed of their occurrence. They shall be able to speak for up to five minutes at the beginning of each legislative session after being recognized by the Speaker.

### **Section 2: Cabinet Direction**

- (16) The President shall be responsible for directing the activities of the Cabinet and for ensuring the officers of the Cabinet are adequately performing their responsibilities.
- (17) The President shall have the ability to work with any member of the Cabinet and sit in on their meetings at the members' discretion. The President shall be able to create projects for



the Cabinet to work on and they shall be responsible for facilitating collaboration between different departments in the Cabinet and the University.

### **Section 3: Nominations and Appointments**

- (18) The President shall hold nominating authority in the BCSG as detailed in the Appointments Part of these bylaws.
- (19) The President shall be responsible for nominating Cabinet members and other officers in a timely manner as described in these bylaws. Failure to do so is grounds for impeachment and removal from office by the Legislature.
- (20) The Executive Committee shall work with the Chair of each Committee under their authority to fill all the seats on those Committee in the way described in both the Appointments Part of these bylaws and in each committees' individual bylaws.

### **Section 4: Discretionary Funding**

- (21) The President shall receive a portion of the BCSG Budget to use as a discretionary budget as they see fit. This money may be used towards programs, initiatives, or events as the President sees fit. They shall be responsible for maintaining a detailed record of expenditures to give to the Finance Committee at the end of each month as described in Finance Committee bylaws.

### **Section 5: Impeachment**

- (22) The President shall have the right to bring impeachment proceedings against any officer of the Executive Branch of the BCSG. Following the proceedings being brought, the Speaker shall follow the normal impeachment procedures described in the Legislative Bylaws.

## **Part 3: Procedures**

### **Section 1: Meetings**

- (23) The President shall meet with the Dean of Students or their designee at least once a week to discuss issues that have arisen and for general discussion of issues and professional development.
- (24) The Executive Committee shall meet with every member of the cabinet at least once a semester to discuss what the cabinet member is working on and the progress they have made. The President shall be responsible for working with the Communications Committee to ensure that students are aware of who the cabinet members are and what each of their responsibilities pertain to.
- (25) The Executive Committee should be notified as to the standing meeting time of each committee.

### **Section 2: Office Hours**

- (26) The following officers shall be responsible for having open office hours to meet and discuss issues with students at least once a month;



- (A) President and Vice President,
  - (B) Vice President of Programming,
  - (C) Director of Administrative Services,
  - (D) and Director of Student Support Services.
- (27) The following officers shall be responsible for having open office hours to meet and discuss issues with students at least once a semester;
- (A) Vice President of Academic Affairs,
  - (B) Vice President of Student Organizations.
- (28) The suggested topics to discuss at each session is included in the relevant committee bylaws. All office hours shall be communicated at least three academic days in advance of their occurrence and should include some sort of food if they occur at a meal time. If possible the officers mentioned above should endeavor to have their office hours together so that students will have one time and place to come with their issues. It is preferred that office hours occur either during lunch or during club hour.

### **Section 3: Accountability**

- (29) The President shall be responsible for ensuring the budget reports from each member of the Cabinet are submitted to the Deputy CFO within five academic days following the end of each month. If the report is not received, the President shall notify the officer in writing that the report is due. If the report is not received within five days of written notice being received, the officer shall be removed from office and special appointment procedures shall be followed.
- (30) The President shall be responsible for ensuring that office hours requirements are followed. If monthly office hours are missed three times in a row, or semesterly office hours are missed, that officer shall be removed from office and special appointments procedure followed.
- (31) The President shall be responsible for ensuring that the progress reports of each Cabinet Committee are given to them within five academic days of the end of each month. If reports are not received within that time they shall communicate in writing to the relevant officer that they are due. If they are not turned in within an additional five academic days, the Officer shall immediately lose their position and special appointment procedures shall be followed.
- (32) The officers that are required to turn in progress and budget reports as well as their suggested format are indicated in the specific committee bylaws.
- (33) The Executive Board may be required to participate in Professional and Leadership Development training sessions and Team Building Activities facilitated by the University and planned together with the Vice President. This opportunity is offered to the Executive



Board because of the Leadership role they have taken on campus and should not be taken lightly.

- (34) All members of the Executive Board may be expected to attend events such as orientation and other University wide events as well as assisting in their administration and in being a welcoming presence. The possibility of this responsibility is to ensure the visibility of and communal spirit of the Student Leaders on Campus and is a corollary requirement to the professional development requirements outlined.

## **Article IV: Judicial**

### **Part 1: Membership**

#### **Section 1: Court**

- (1) The Court shall consist of six members, all of whom must be full-time students on Beren Campus in good standing. A Chief Justice, who must be able to serve for a full academic year, shall preside over all Student Court meetings and cases tried by the Court, and has the responsibility to write or oversee the writing by another Justice of the Student Court Official Reports. Four Associate Justices, who shall try cases and vote on matters that come before the Court. A Justice Pro Tempore [or: alternate], who shall keep records of all Court proceedings, including minutes of trials, but will not sit on the bench, vote in any Court decisions, or be included as a signatory on Court emails unless required by the recusal of another Justice.
- (2) One of the Associate Justices shall be designated by the Chief Justice as ‘Temporary Chief Justice’ immediately upon the constitution of a full Court at the beginning of the academic year, or upon the Temporary Chief Justice’s leaving or being removed from the Court. The Temporary Chief Justice shall act as Chief Justice in all manners other than the appointment of a new Temporary Chief Justice upon the occasion of the Chief Justice being unable, for whatever reason, to preside over a case or otherwise manage the business of the Court.

#### **Section 2: Elections Commission**

- (3) The Chair of the Elections Commission shall hold no other position in BCSG. Once confirmed, the Chair of the Elections Commission shall appoint a minimum of two other student officers on the Beren Campus to assist them, none of whom may hold a position within BCSG. These ‘Deputy Commissioner’ positions shall be filled according to the bylaws outlined above. Other students appointed to assist may join as appointments by the Chair of the commission with no voting powers in the commission.



## Part 2: Court

### Section 1: Jurisdiction

- (4) The Student Court shall have original jurisdiction over any dispute or question regarding the following;
  - (A) The interpretation of the BCSG Constitution or Bylaws,
  - (B) The constitutionality of the actions of the BCSG and its officers,
  - (C) The constitutionality of BCSG-recognized student organizations and their actions,
  - (D) Conflicts involving organizations' constitutions, missions, or bylaws,
  - (E) Conflicts between anyone with standing and members of BCSG-recognized student organizations, the BCSG, and Beren Campus students about actions taken by any of the three above groups relative to the Student Government, BCSG-recognized organizations, or rules made by the BCSG governing student activities or organizations.
- (5) The Student Court shall only use the legal literature of the BCSG to form the basis of its rulings. The Student Court may draw from outside case law to define a method of interpretation or judicial philosophy.
- (6) The Student Court shall have the power to try the impeachment of any member of the BCSG who has been impeached by the Legislature.
- (7) The Student Court shall have the power to hold trials, subpoena witnesses, publicize decisions, dissents, and its choices to hear or reject cases, and to issue other communications as it deems necessary and upon conferring with the advisor to the Court. The University reserves the right to veto any publication of information deemed sensitive, immaterial to the matter at hand, or overly personal in nature through any University channels of communication.
- (8) The Student Court shall have the power to enforce its decisions by ordering penalties including but not limited to;
  - (A) The removal of members of the BCSG,
  - (B) Disallowing funding to student organizations,
  - (C) Disallowing or barring students from participating in student organizations, BCSG-run events, or the BCSG.

### Section 2: Procedures

- (9) A quorum of the Court, consisting of five Justices or, in the absence of any Justice, the other four and the Justice Pro Tempore, shall be necessary for all trials and official meetings of the Court. All votes shall require a majority of the voting Justices to pass.
- (10) At least once a semester, within the first two weeks of the semester, the Student Court shall meet to review any actions taken by the court and discuss publicizing its existence and purpose to the student body. A communication should be sent out to the student body



outlining the Court's purpose and how to initiate a suit or other complaint following this meeting. If a Student Government website is in use, The Court shall establish and maintain a page on the Student Government website with previous cases and decisions.

- (11) The protocols for lawsuits are as follows: A lawsuit can be filed with the Chief Justice by any party with standing. A lawsuit may be filed via an email to the Court's official email address detailing the name of the defendant, specific complaint, and redress sought. Upon receiving a complaint, the Court must vote within five days, excluding Shabbos or other days when religious issues prevent voting, on whether to hear the case. Upon accepting to hear a case, the Court shall hear the case within five days, excluding days upon which religious issues prevent the Court from meeting. All cases will be open and public unless the Court votes, at the request of either the Chief Justice or the defendant, to make the case private. The Court may choose to publicize cases in advance if they deem it worthwhile for the student body to know about the case and upon conferring with their advisor. Any concerned party may submit a brief to the Court on any topic which is the subject of a trial. Minutes shall be kept of all trials, but shall be kept private unless the Court unanimously decides to publicize them, or a majority of the Court chooses to do so at the defendant's behest. All Student Court rulings and dissents shall be sent to the entire Beren Campus Student Body within two days of the decision, though the Court can decide by a vote not to send out any given decision.
- (12) The Protocols for impeachment trials are as follows: Following the Legislature's impeachment of a member of the BCSG, the Speaker shall inform the Court of the impeachment. The Court shall hear the case within five days. The Legislature shall submit a brief explaining the reasons for impeachment. If the Court votes to remove the BCSG member, the removal shall be immediate and irreversible. The Court shall decide if they choose to remove a student whether they should be allowed to run for office in the future. Impeachments shall not be publicized unless the Legislature and Court both vote by a majority to publicize them.
- (13) The protocols outlined above shall be the only protocols that shall govern the Student Court in its acceptance of cases, hearings, rulings, and appeals.

### **Section 3: Other Duties**

- (14) The Student Court shall maintain an archive of all documents associated with prior rulings including all evidence submitted and trial minutes.
- (15) The Student Court shall maintain an archive of all extant past versions of the Constitutions and bylaws that served the BCSG or any of its predecessor organizations. The Student Court shall archive all legislation passed by the legislature and all club charters and internal governing documents.



## Part 3: Elections Commission

### Section 1: Eligibility

- (16) The rules of eligibility shall follow those outlined in Article I. Eligibility will be confirmed in a timely manner together with the OSL by conferring with all pertinent parties. Once eligibility is confirmed, it shall be communicated without delay to the candidate.

### Section 2: Rules of Elections

- (17) The Elections Commission is responsible for the creation of specific election rules, including but not limited to rules of campaigning and election dates. No rules created by the Elections Commission shall contradict the BCSG Constitution and its bylaws. The rules shall be proposed to the Legislature through the Speaker and shall be treated as a piece of legislation.
- (18) The Elections Commission shall be responsible for tallying all votes in a timely manner. Results shall be released to the student body no later than two academic days following an election. Challenges to the election shall be filed with the Court no later than three academic days following the release of the ballot results.
- (19) In the case of a tie, the Legislature currently in office shall hold a vote determining who shall hold that position the winning candidate must win by a two-thirds majority vote.
- (20) Elections shall be run through qualtrics or Campus Groups and without the release of non directory information to students. In order to do so, OSL shall be responsible for ensuring that all votes for positions of limited demographic which the ballot can not be constructed for were in fact valid votes. This shall be done in a timely manner with the participation of OSL.

### Section 3: Timelines

- (21) There shall be two general elections each academic year: one in the Fall Semester and one in the Spring Semester. Spring Elections include all elected positions aside from the first year representatives for the Legislature. Spring Elections shall take place between the second week of April and the first week of May. Exceptions to this may be voted upon by the Legislature. Fall Elections shall be held within the first fifteen academic days for the Fall semester.
- (22) The Elections Commission shall release an intent-to-run form between four weeks and two weeks prior to the election. All prospective candidates must fill out this intent-to-run form by the filing date as determined by the Elections Commission to appear on the ballot. The Election Commission may make an exception to this rule in extraordinary circumstances at their discretion. The intent-to-run form must be open for a minimum of three academic days.
- (23) Only candidates who submit an intent-to-run form and fill other requirements may be placed on the ballot. Any student may run as a 'write-in' candidate for a position. If that



Student wins the election, they must sign the FERPA waiver so that their eligibility may be confirmed before they take office.

- (24) A guide to the positions available with a description of the expectations and responsibilities for that position shall be released with the intent-to-run form along with the election rules.
- (25) The campaign season shall be no longer than one week long and may contain at least one debate for the following positions; President, TAC President, Vice President. Other debates may be held at the discretion of the Elections Commission or by the direction of the Legislature.
- (26) The Elections Commission has the right to disqualify any candidate who has been deemed to have broken the elections rules set forth by the Elections Commission. Disqualifications based on outright violations of rules or by ethical violations shall be voted upon by the Elections Commission and signed off on by OSL.

## **Article V: Torah Activities Council (TAC)**

### **Part 1: Membership**

#### **Section 1: TAC President**

- (1) The TAC President shall be the highest ranking member of the TAC. They shall receive the TAC discretionary budget and they shall be responsible for the planning and implementation of Torah Programming along with advocacy related to TSL.

#### **Section 2: Representatives**

- (2) The Judaic representatives shall serve on the TAC for two purposes. The first is to represent the students of the Beren Campus to the TSL and OSL. The second is to work with the TSL and OSL to run programming for the students they represent using the discretionary budget they have received.
- (3) In their roles as members of the TAC the representatives shall also serve as members of the various subcommittees of the TAC.

### **Part 2: Powers**

#### **Section 1: Jurisdiction**

- (4) The TAC shall work in collaboration with TSL and the OSL to enhance the Religious experience on campus including but not limited to the following areas;
  - (A) Shabbos and Yomim Tovim on Campus,
  - (B) Religious Programming,
  - (C) Minyanim,
  - (D) Learning Initiatives,
  - (E) Helping facilitate TSL Programming in general for the whole Campus.
- (5) In general, TAC is responsible for the religious programming on campus.



- (6) The President of the TAC may appoint non-voting members to the TAC. These non-voting members may assist in any of the programs, projects, or initiatives the TAC wishes to run. The voting members of the TAC are only the TAC President and the three Judaic Representatives. The TAC President shall have a tie breaking vote.
- (7) The TAC President shall be the chief representative and go-between for the Student Body and TSL.

### **Section 2: Discretionary Budgets**

- (8) The TAC President shall hold the TAC discretionary budget. They may use this budget to either enhance established programs as defined in the following section, or to run programs and initiatives of their own.
- (9) Each Judaic Representative shall receive a discretionary budget with a minimum outlined in the finance committee bylaws. This budget shall be used in conjunction with the OSL to enhance religious programming in the way they see fit for the demographic which they represent.

### **Section 3: Established Programs**

- (10) Established programs which are under the purview of the TAC (E.g. Chanukah) where there is a good base estimate for the Finance Committee to work based off of, a base budget shall be granted to TAC for the TAC President and the TAC to use in planning of that program.
- (11) The established programs of the TAC include but are not limited to;
  - (A) Chanukah programming including the Chanukah Sale and Mesibah,
  - (B) Purim,
  - (C) Yom Haatzmaut Yom Iyun,
  - (D) Shabbos Enhancement Committee,
  - (E) Learning Initiatives.
- (12) The TAC President may decide that one of the above programs should not receive funding or that a different program should receive a minimum of funding. They shall work with the finance committee to include these recommendations in the proposed budget for approval to the Legislature.

## **Part 3: Subcommittees**

### **Section 1: Standing Subcommittees**

- (13) The TAC shall have a standing Subcommittee for enhancing the Shabbos experience on campus. This shall be called the Shabbos Enhancement Committee or the Shabbos Committee. The Shabbos Enhancement Committee shall be composed of a Chair who shall either be the TAC President or her appointee and four other voting members. The committee shall be responsible for using the Shabbos Enhancement budget to trial run new



Shabbos programs to enhance the Shabbos experience on campus. Spending of the Shabbos Committee shall be authorized by a majority vote of its members or at the discretion of the Chair of the Shabbos Committee. The Shabbos Committee shall endeavor to work with TSL, the Shabbos Waitstaff, and OSL.

- (14) The TAC shall have a standing subcommittee called the Beit Midrash Committee (BMC). The BMC shall be under the authority of the TAC President but operates according to its own bylaws and procedures. The TAC President may at her discretion require the BMC to more fully integrate into the TAC.

### **Section 2: Special Subcommittees**

- (15) The TAC President shall at her discretion be able to form subcommittees of the TAC as a whole. These special subcommittees may be referred to as the committees of the TAC or TAC Committees. These committees are formed for specific purposes with specific goals to accomplish. When these goals are accomplished or at the TAC President's discretion these committees shall be disbanded.

### **Section 3: Committee Assignments**

- (16) The TAC President shall be responsible for giving committee and subcommittee assignments to the members of TAC.

## **Part 4: Procedures**

### **Section 1: Meetings**

- (17) The TAC shall meet at least once every month. These meetings shall be to discuss issues relevant to TSL and TSL/OSL Programming.

### **Section 2: Accountability**

- (18) Every member of TAC shall be responsible for providing to the TAC President a monthly progress report of what they have been working on along with their expenditures. This report should be submitted within five academic days. If it is not submitted, the TAC President shall inform the member in writing that it is due. If it has still not been turned in within five academic days of receiving written notice they shall be removed from office.
- (19) The TAC President shall be responsible for keeping track of the expenditures of the TAC and giving those details and related information to the Finance Committee. If the TAC President consistently fails to perform this duty, this shall be grounds for impeachment. If the TAC President goes two months without turning in expenditure reports for the TAC and on her own discretionary budget, this shall be grounds for immediate removal.



## Article VI: Committees

### Part 1: Purpose and Membership

#### Section 1: Committees

- (1) The TAC which is fully addressed in Article V of these bylaws.
- (2) The Finance Committee shall be the oversight board for all BCSG funds.
- (3) The Academic Affairs Committee (AAC) shall be the conduit of communication between the Student Body and the Academic Offices of Yeshiva University.
- (4) The Administrative Services Committee (ASC) shall be the conduit of communication between the Student Body and the Administrative Offices of Yeshiva University.
- (5) The Student Support Services Committee (SSSC) shall be the conduit of communication between the Student Body and the Student Support Offices of Yeshiva University.
- (6) The Communications Committee shall facilitate the dissemination of information to the Student Body from both the BCSG and from Yeshiva University.
- (7) The Programming Committee shall be responsible for planning and implementing the major events and activities of the Student Body.
- (8) The Student Organizations Committee (SOC) shall be responsible for the education and administration of Student Organizations and their leaders.

### Part 2: Finance Committee

#### Section 1: Membership

- (9) The Finance Committee shall be composed of three officers; the Chief Financial Officer (CFO), the Deputy Chief Financial Officer (DCFO, Deputy CFO), and the Chief Auditor (CA). When forming the fiscal year budget recommendation to be voted on by the Legislature, the Vice President of Programming, the President, and the TAC President should all be consulted and treated as non-voting members of the Finance Committee. The Finance Committee shall be advised by the Dean of Students or their designee.

#### Section 2: Responsibilities

- (10) The Finance Committee shall present to the Speaker a proposed fiscal year budget for the Legislature's approval. This budget shall include certain mandatory minimums for certain officers and bodies.
- (11) The CFO shall be responsible for keeping track of the spending and finances of the BCSG as a whole. The Deputy CFO shall be responsible for assisting the CFO in their role, stepping in as acting-CFO when necessary. They shall also be responsible for collecting the expenditure reports from the various officers of the BCSG. The Chief Auditor shall be responsible for collecting all receipts related to reimbursements made by BCSG funds and shall be responsible for ensuring that BCSG funds are being used for appropriate purposes.



It shall be their responsibility to investigate any possible infractions on spending by any officers or groups.

- (12) Only students shall have authority to authorize spending from the BCSG budget. Any purchase order or transaction using BCSG funds that exceeds \$1,500.00 shall require the CFO or their designee to provide a signed notification of fund use.
- (13) The Vice President of Programming shall provide a line-item budget estimate for every major event of the Events Committee to the Finance Committee. They shall update the Finance Committee on the final numbers for their records. The Vice President of Programming shall be responsible for ensuring the Syms, SCW, and Senior Events Committees turn in their expenditure reports to the Finance Committee as well.
- (14) The Vice President of Student Organizations shall be responsible for turning in the expenditures of the various Student Organizations to the Finance Committee. The VP of Student Organizations shall be responsible for collecting records of all receipts of purchases for reimbursements for Student Organizations to be given to the Chief Auditor. The Vice President of Academic Affairs, Director of Administrative Services, and Director of Student Support Services shall be responsible for turning in the expenditure reports from their respective committees. The TAC President shall be responsible for turning in the Expenditures of the TAC and its officers.
- (15) The Director of Communications shall be responsible for turning in expenditures to the Finance Committee. These expenditures include all spending of the BCSG.

### **Section 3: Procedures**

- (16) Immediately after the CFO is nominated and confirmed, they shall set a meeting with the previous Finance Committee and the Dean of Students or their designee. The purpose of this meeting is to review what items on the budget cost in the previous year and how that can inform the budget for the coming year. This meeting shall take place within one week of the confirmation of the CFO.
- (17) The Finance Committee shall have a set bi-weekly budget meeting with the Dean of Students or their designee to go through the previous week's charges. This meeting shall serve as a rolling audit to ensure all expenditures and expenses of the BCSG are operating correctly. The CFO shall be required to attend every meeting while the Deputy CFO and Chief Auditor must only attend as necessary.
- (18) If any of the officers above are negligent in turning in their expenditure reports to the Finance Committee this shall be grounds for impeachment. Expenditure reports shall be turned in to the Finance Committee within five academic days of the end of each month. If an expenditure report is not turned in, the CFO shall notify the offending officer in writing that the report is due. If the expenditure report is not turned in within five academic days of receiving written notice, the officer who is responsible for not turning in the document shall



be removed from office. If no expenditures are made by an officer or a committee in a month they shall still turn in an expenditure report that includes the amount of funds at the beginning and end of each month and that no expenditures were made that month.

#### **Section 4: Standardized Costs**

- (19) For Budgetary purposes room reservation fees as stated by the University Events Office shall be assumed to be the final cost of using the room. For custom room reservations the quote provided shall be used as the cost of using the room. For Budgetary purposes, the prices of catered items on the University Catering website shall be assumed to be accurate.
- (20) If more exact costs are provided then those costs shall be used instead.

#### **Section 5: Accountability**

- (21) The Finance Committee shall be responsible for publicizing estimated monthly expenditures within three weeks of the end of each month. Failure to do so for two months in a row shall result in a warning. Failure to do so three times in a row shall result in the removal of the CFO.
- (22) The Chief Auditor has the right to audit any aspect of the BCSG and ensure that all of their fiscal affairs are in accordance with BCSG and YU policies together with the Dean of Students or their designee.

#### **Section 6: Minimums**

- (23) The following are the mandatory minimum percentages to be allotted to the various officers and bodies by the legislature in the fiscal year budget. These minimums are only with respect to the budgets allotted to the BCSG and not from the total of Student Activity Fees Collected.
  - (A) The President shall receive 8%
  - (B) The TAC President shall receive 8%
  - (C) Each Representative shall receive 0.50%
  - (D) The Syms Events Committee shall receive 8%
  - (E) The Stern Events Committee shall receive 8%

#### **Section 7: Unused Funds**

- (24) If a student organization does not use the funds it has received by the end of the academic year, then those funds shall be reclaimed by the BCSG.
- (25) If a committee that has been given a budget for a certain event under their purview comes in under budget, the excess funds shall be given to their discretionary budget to be able to use throughout the remainder of the year as they see fit. At the end of the year, these funds shall be returned to the BCSG overall budgets.



## Part 3: Academic Affairs Committee

### Section 1: Membership

- (26) The AAC membership shall be composed of the Vice President of Academic Affairs who will chair the AAC, the five Academic College Representatives who shall be voting members of the AAC, and any non-voting members appointed by the Chair to assist in fulfilling the duties of the AAC

### Section 2: Duties and Procedure

- (27) The AAC shall be responsible for communication between the student body and the academic departments of Yeshiva University. The academic departments of Yeshiva University shall be recognized as the following;
- (A) Office of the Provost
  - (B) The Deans of Stern College for Women
  - (C) The Deans of the Sy Syms School of Business
  - (D) The Managers of the Dr. Mordechai D. Katz Associate Programs
  - (E) The Office of the Registrar
  - (F) Academic Advising
- (28) The AAC shall endeavor to sign a Memorandum of Understanding (MOU) with their respective departments outlining their mutual commitment to communication in good faith and regular meetings in pursuit of a good working relationship.
- (29) The Academic Affairs Committee shall liaise with the academic departments of Yeshiva University. The Vice President of Academic Affairs shall liaise with the office of the Provost. The two Stern Representatives shall liaise with the Stern deans. The two Syms Representatives shall liaise with the Syms deans. The Katz Program Representative shall liaise with the Katz Program Managers. One Stern Representative and one Syms Representative shall liaise with Academic Advising. Any two members of the AAC shall liaise with the Office of the Registrar.
- (30) After being elected, the Vice President of Academic Affairs shall set a meeting with the Office of the Provost and the Dean of Students. This meeting shall serve as an opportunity for the Students and Administration to open lines of communication for the duration of the academic year.
- (31) The Vice President of Academic Affairs shall either themselves sit on or shall delegate to another member of the AAC to sit as a non-voting member of the Calendar Committee to provide student input on the calendar deliberations. This is pursuant to the approval of the Calendar Committee and/or University approval.
- (32) The representatives from each Academic College District shall meet with their respective deans on a monthly basis to discuss issues that the deans would like to bring to the attention of the Student Body and to bring issues raised by the student body to the attention of the



deans. The Vice President of Academic Affairs shall be responsible for ensuring that the Academic Representatives of the AAC are meeting with their respective deans on at least a monthly basis.

- (33) The Vice President of Academic Affairs may appoint special committees as they see fit. These committees may be formed to investigate matters of interest to the student body. To collect research on student sentiments or to focus on other issues as the Vice President of Academic Affairs and the AAC see fit.
- (34) The AAC shall produce a monthly report within five academic days of the end of each month with updates of the various projects and programs they have been working on. If this report is not filed then the President shall notify the Vice President of Academic Affairs in writing that it is due. If five academic days after receiving written notice the report is still not turned in, the Vice President of Academic Affairs or the guilty officers shall be removed from office and special appointment procedures shall be followed. Monthly reports are only expected for months during which the Fall or Spring semester are in session.
- (35) The Vice President of Academic Affairs shall give to the Finance Committee within five academic days of the end of each month a budget report of all expenditures from that month. If no expenditures exist, a budget report shall be made reporting that zero expenditures were made. The discretionary budget of the AAC is to be used for the meeting and basic needs of the AAC. If the AAC wishes to run a program or initiative in conjunction with the University as a trial run, they shall be required to file a program and budget proposal to the legislature for approval.
- (36) The AAC shall meet at least once before the end of the Spring Semester within which they were elected. At this meeting they shall establish;
- (A) A proposed meeting schedule with the departments they are to liaise with.
  - (B) A proposed meeting schedule for the Academic Year for the AAC. The AAC shall meet at least once a month to review progress and consult with each other on their ideas.
  - (C) Create a survey to be sent out with the Academic Offices of Yeshiva University to gauge student knowledge and attitudes about facilities and what the overall sentiments among the students are.

## **Part 4: Student Support Services Committee**

### **Section 1: Membership**

- (37) The SSSC membership shall be composed of the Director of Student Support Services as chair of the SSSC, the Student Support Services Representatives, and other appointed officers to aptly liaise with the relevant departments.



## Section 2: Duties and Procedures

- (38) The SSSC shall oversee communication between the student body and the following support services:
- (A) Learning Success Center,
  - (B) Career Center,
  - (C) Office of Health and Wellness,
  - (D) Athletics,
  - (E) Library services,
  - (F) Counseling Center,
  - (G) Writing Center,
  - (H) Office of International Services/International Student Advising,
  - (I) Student Success,
  - (J) and other departments the President sees fit.
- (39) The SSSC shall endeavor to sign an MOU with their respective departments outlining their mutual commitment to communication in good faith and regular meetings in pursuit of a good working relationship.
- (40) The Director of the SSSC shall appoint at least two members of the SSSC to liaise with each of the specific departments listed under the SSSC. The First Year Representatives shall liaise with the resources specific to first year students. The International Representative shall liaise with the International Student departments. Each of these sets of liaisons shall meet with their respective departments at least once a month in person. The purpose of these meetings shall be to facilitate communication between the student body and the departments. The liaisons shall facilitate the dissemination of information from their relevant departments. The liaisons shall be responsible for gathering information and student sentiments related to their relevant departments for discussion with those departments.
- (41) The Director of the SSSC may establish subcommittees as needed to carry out specific tasks or projects. The Director shall appoint subcommittee members, and provide guidance and oversight to ensure that the subcommittees are working towards the overall goals of the committee.
- (42) The Director of Student Support Services shall ensure that the SSSC members are meeting with their respective departments on a regular basis. The Director of Student Support Services may appoint special committees as they see fit. These committees may be formed to investigate matters of interest to the student body, to collect research on student sentiments, or to focus on other issues as the Director of Student Support Services and the SSSC see fit. The SSSC shall release a monthly report on the projects they have been working on for that month and the status of support services. The Director of Student



Support Services shall be responsible for both releasing their own reports and ensuring that the various committee members release reports as well.

- (43) The SSSC shall produce a monthly report within five academic days of the end of each month with updates of the various projects and programs they have been working on. If this report is not filed, then the President shall notify the Director of Student Support Services in writing that it is due. If five academic days after receiving written notice the report is still not turned in, the Director of Student Support Services or the guilty officers shall be removed from office and special appointment procedures shall be followed. Monthly reports are only expected for months during which the Fall or Spring semester are in session.
- (44) The Director of Student Support Services shall give to the Finance Committee within five academic days of the end of each month, a budget report of all expenditures from that month. If no expenditures exist, a budget report shall be made reporting that zero expenditures were made. The discretionary budget of the SSSC is to be used for the meeting and basic needs of the SSSC. If the SSSC wishes to run a program or initiative in conjunction with the University as a trial run they shall be required to file a program and budget proposal to the legislature for approval. The representative members of the SSSC shall be able to use their discretionary budgets to run programming for the students they represent as they see fit. They shall report these expenditures to the Director of Student Support Services as part of the SSSC expenditure report.
- (45) The SSSC shall meet at least once before the end of the Spring Semester within which they were appointed. At this meeting they shall establish;
- (A) A proposed meeting schedule with the departments they are to liaise with.
  - (B) A proposed meeting schedule for the Academic Year for the SSSC. The SSSC shall meet at least once a month to review progress and consult with each other on their ideas.
  - (C) Create a survey to be sent out with the Student Support Services Offices of Yeshiva University to gauge student knowledge and attitudes about facilities and what the overall sentiments among the students are.

## **Part 5: Administrative Services Committee (ASC)**

### **Section 1: Membership**

- (46) The ASC shall be composed of the Director of Administrative Services, elected representatives, and appointed members. There shall be enough members of the Administrative Services Committee to effectively liaise with all of the departments under the Office of Administrative Services.



## Section 2: Duties and Procedures

- (47) The Administrative Services Committee (ASC) shall be responsible for communication between the student body and the Administrative bodies of Yeshiva University. The Administrative Services departments of Yeshiva University shall be recognized as the following;
- (A) Office of Administrative Services,
  - (B) Facilities & Housekeeping,
  - (C) Information Technology Services,
  - (D) Security,
  - (E) Dining Services,
  - (F) Productions and Mailroom,
  - (G) and other departments deemed by the President to fall within the category of Administrative Services.
- (48) The ASC shall endeavor to sign an MOU with their respective departments outlining their mutual commitment to communication in good faith and regular meetings in pursuit of a good working relationship.
- (49) The Director of Administrative Services shall liaise with the Yeshiva University Vice President of Administrative Services and any other department they feel necessary to liaise with. The Director of Administrative Services may appoint a representative to attend meetings or liaise with departments in their place.
- (50) The Director of Administrative Services shall appoint at least two members of the ASC to liaise with each of the specific departments listed under the ASC. Each of these sets of liaisons shall meet with their respective departments at least once a month in person. The purpose of these meetings shall be to facilitate communication between the student body and the departments. The liaisons shall facilitate the dissemination of information from their relevant departments. The liaisons shall be responsible for gathering information and student sentiments related to their relevant departments for discussion with those departments. Ideally, there shall also be at least two all-hands meetings with the ASC departments, the ASC, and the Dean of Students or their designee to discuss cross-departmental issues and information in each semester.
- (51) The Director of Administrative Services shall endeavor to meet with the Yeshiva University Vice President of Administrative Services at least once a semester in person, or if necessary over zoom, to facilitate communication between the student body and the administration. These meetings shall be facilitated by the Dean of Students. These meetings shall be in parallel with the Wilf counterpart.
- (52) The Director of the Administrative Services Committee may establish subcommittees as needed to carry out specific tasks or projects. The Director shall appoint subcommittee



members, and provide guidance and oversight to ensure that the subcommittees are working towards the overall goals of the committee.

- (53) The ASC shall produce a monthly report within five academic days of the end of each month with updates of the various projects and programs they have been working on. If this report is not filed, then the President shall notify the Director of Administrative Services in writing that it is due. If five academic days after receiving written notice the report is still not turned in, the Director of Administrative Services or the guilty officers shall be removed from office and special appointment procedures shall be followed. Monthly reports are only expected for months during which the Fall or Spring semester are in session.
- (54) The Director of Administrative Services shall give to the Finance Committee within five academic days of the end of each month a budget report of all expenditures from that month. If no expenditures exist a budget report shall be made reporting that zero expenditures were made. The discretionary budget of the ASC is to be used for the meeting and basic needs of the ASC. If the ASC wishes to run a program or initiative in conjunction with the University as a trial run they shall be required to file a program and budget proposal to the legislature for approval.
- (55) The ASC shall meet at least once before the end of the Spring Semester within which they were appointed. At this meeting they shall establish;
- (A) A proposed meeting schedule with the departments they are to liaise with.
  - (B) A proposed meeting schedule for the Academic Year for the ASC. The ASC shall meet at least once a month to review progress and consult with each other on their ideas.
  - (C) Create a survey to be sent out with the Administrative Services Offices of Yeshiva University to gauge student knowledge and attitudes about facilities and what the overall sentiments among the students are.

## **Part 6: Communications Committee (CC)**

### **Section 1: Membership**

- (56) The Communications Committee shall be run by the Director of Communications and shall work with the Wilf Campus Corollary for accomplishing its purposes. The recognized positions on the communications committee shall be; Graphic Design and Flier Hanging, Website Manager, and Social Media manager. The Director of Communications may create positions for the communications department as they see fit.



## **Section 2: Duties and Procedures**

- (57) The Communications Committee shall oversee all public relations and publicity of all the activities of the BCSG. In addition to this, they may - by agreement with University departments - assist them in publicizing their events and policies on a reasonable basis.
- (58) The Director of Communications shall receive guidance from OSL on best practices for communications and other general guidance. They shall work with OSL on coordinating social media and publicity when possible for maximum efficacy. The Director of Communications shall generally oversee the work of the Website Manager, the Graphic Designer, and the Social Media Manager.
- (59) The Director of Communications shall collect all the monthly reports from all parts of the BCSG and oversee their publication to the Student Body in a comprehensive report.
- (60) The Communications Committee may create and maintain the website for Student Government at Yeshiva University together with the Wilf Campus.
- (61) The Website Manager shall maintain web pages that contain updated information on all elements of the BCSG function. The Website Manager shall promptly publish all BCSG public memos, reports, and legislation once they are cleared for publication.
- (62) The Graphic Designer shall create and maintain all official BCSG graphics and logos. The Graphic Designer shall create flyers for all BCSG events and announcements that request flyers. The Graphic Designer shall ensure that all flyers are posted around campus promptly and are taken down after they are no longer relevant.
- (63) The Social Media Manager shall be appointed by the Director of Communications. The Social Media Manager shall create and maintain social media accounts for the BCSG on all major social media platforms. The BCSG social media accounts shall be used to promote the image of the BCSG and publicize BCSG events. The Social Media Manager shall create and maintain WhatsApp announcement groups and Campus Groups (or something comparable should another group text messaging app become more popular among the student body) to announce events and promote newly published material on the BCSG website.

## **Part 7: Student Organizations Committee (SOC)**

### **Section 1: Membership**

- (64) The Student Organizations Committee shall consist of the Vice President of Student Organizations and any staff that they may appoint to assist in their duties.

### **Section 2: Powers and Duties**

- (65) The Vice President of Student Organizations shall develop a curriculum to educate prospective student organization leaders on how to navigate the process of forming and running a student organization.



- (66) The Vice President of Student Organizations shall serve as a liaison between the Student Organizations Committee and other BCSG government bodies including, but not limited to, the Legislature, the Finance Committee, and the Communications Committee.
- (67) The Vice President of Student Organizations may appoint staff to assist in fulfilling the duties of the Student Organizations Committee.
- (68) The Vice President of Student Organizations may spend their discretionary funds to supplement the funds of any of the duties of the student organizations committee. The Vice President of Student Organizations may use their discretionary funds to supplement the budget of a specific event for a student organization.

### **Section 3: Procedures**

- (69) Following their election, the Vice President of Student Organizations shall promptly meet with their predecessor and the OSL to get a full briefing on their responsibilities and what the Student Organizations currently are, as well as to begin developing a curriculum to educate prospective leaders of student organizations.
- (70) The curriculum shall include instruction on how to navigate the process of creating and running a student organization in accordance with the BCSG rules for student organizations and the University policies for reserving space, ordering food, or any other internal service that student organizations may need.
- (71) Completion of the curriculum shall constitute an application to form a new student organization. The Vice President of Student Organizations shall submit a charter to the Legislature for the prospective student organization. Once the charter is approved by the Legislature, the student organization shall be officially constituted.
- (72) The Vice President of Student Organizations shall create an abbreviated course that will be optional for leaders of existing student organizations to ensure that they know how to plan events and properly run their student organization.
- (73) The Vice President of Student Organizations shall ensure that all records of student organization spending are forwarded to the Finance Committee.
- (74) The Vice President of Student Organizations shall ensure that all student organization programming and events are publicized by the Communications Committee.
- (75) Within the first month of each semester the Vice President of Student Organizations shall arrange a student organizations fair to publicize all the existing student organizations. In years where the High Holidays are early enough to interfere with the timing of the student organizations fair, the Vice President of Student Organizations may hold the fair within the first 2 weeks after the Sukkot break.
- (76) In the last month of each semester, the Vice President of Student Organizations shall direct all student organizations to send copies of their most updated governing documents to the Student Court.



## Part 8: Programming Committee

### Section 1: Membership

- (77) The Programming Committee shall be composed of the Vice President of Programming, the SCW Representatives or their designees, and the Syms Representatives or their designees, for a total of five voting full-time members of the committee.
- (78) The Vice President of Programming shall be the Chair of the Programming Committee.

### Section 2: Duties and Procedures

- (79) The Programming subcommittees shall be responsible for planning the programming that is under their specific purview. The Standing Subcommittees of the Programming Committee are; The Syms Events Committee, The Stern Events Committee, and the Senior Committee.
- (80) The Syms Events Committee shall be composed of the Syms Representatives and shall have sole discretion over the Syms Events Budget. The Syms Events Budget shall be used for projects specifically related to Syms such as the Syms Awards dinner which is partially funded by the Student Government in conjunction with the Syms Deans and other Syms related initiatives and events. The Vice President of Programming should try to attend the meetings of the Syms Events Committee as a non-voting member to share their perspective as well. The Vice President of Programming shall be responsible for collecting the line-item budgets from the Syms Events Committee to give to the Finance Committee. If the Syms Events Committee does not turn in line-item budgets for their events this shall be grounds for impeachment. In addition to the line-item budgets the Syms Events Committee shall be responsible for turning in the monthly expenditure reports as specified by the Finance Committee bylaws.
- (81) The Stern Events Committee shall be composed of the Stern Representatives and shall have sole discretion over the Stern Events Budget. The Stern Events Budget shall be used for projects specifically related to Stern such as the Stern Awards dinner which is partially funded by the Student Government in conjunction with the Stern Deans and other Stern related initiatives and events. The Vice President of Programming should try to attend the meetings of the Stern Events Committee as a non-voting member to share their perspective as well. The Vice President of Programming shall be responsible for collecting the line-item budgets from the Stern Events Committee to give to the Finance Committee. If the Stern Events Committee does not turn in line-item budgets for their events this shall be grounds for impeachment. In addition to the line-item budgets the Stern Events Committee shall be responsible for turning in the monthly expenditure reports as specified by the Finance Committee bylaws.
- (82) The Senior Committee shall be chaired by a graduating member of the Beren Campus Student Government and shall work together with a Wilf Campus corollary to plan a Senior



Dinner. They shall present a line-item budget estimate for the Senior Dinner to the Vice President of Programming to present to the Legislature for approval. The Senior Committee shall also be responsible for finding an Editor-in-Chief of the Yearbook and ensuring that a Yearbook is created and released at the Senior Dinner.

- (83) The Programming Committee shall be responsible for planning and implementing the various events that occur throughout the year. They may either plan these events themselves or they may appoint a subcommittee to plan them. Such events include but are not limited to Chanukah, and Yoms. The Programming Committee as a group shall devise the line-item budgets for each event they are planning. The VP of Programming shall be responsible for submitting these as stated in the Finance Committee bylaws.
- (84) The Programming Committee may work with interested students to create initiatives and events that those students wish to see and participate in. They shall assist these students by helping with creation of an event proposal with a budget attached with the assistance of OSL to submit to the legislature for approval.
- (85) The Programming Committee shall be responsible for working with the Communications Committee to ensure that events are well publicized, advertising materials are created, and that students are engaged in student events.

## **Article VII: Student Organizations**

### **Part 1: Organizations and Requirements**

#### **Section 1: Privileges**

- (1) The BCSG shall have the authority to charter Student Organizations.
- (2) All Student Organizations shall reserve the right to develop and manage programming in accordance with its charter. All Student Organizations may independently raise funds to subsidize their own activities.
- (3) Student Organizations may be chartered at any time given that they follow all requirements laid out herein. The official time to begin applying for a charter for the coming academic year shall be between April 1st and April 22nd of the preceding academic year.

#### **Section 2: Categories of Organizations**

- (4) There shall be three categories of Student Organizations: societies, clubs, and publications.
- (5) A society shall be any Student Organization that arranges programming for a specific academic or professional subject. A society shall have a faculty advisor who can provide relevant guidance to the mission subject of the society. (i.e. A Chemistry Society will have a Chemistry Professor as the faculty advisor.)
- (6) A club shall be any group that arranges programming for any hobbies, interests, activities, or causes that are non-academic and non-professional. A club shall have a faculty member or, an OSL staff member as its advisor.



- (7) A publication shall be any group that facilitates the distribution of media created by students or faculty. Media shall refer to written word, audio, or video creations. A publication shall have a faculty member or a member of the OSL staff as its advisor.

### **Section 3: Requirements for all Organizations**

- (8) All Student Organizations must have a mission statement describing their organization's stated purpose. All events and activities of each student organization shall be in accordance with the mission stated in its charter. All Student Organizations must maintain internal records of all expenditures.
- (9) All promotional materials of Student Organizations shall include the most updated logo of the BCSG, the OSL, and any other university departments that aided in the production of the programing.
- (10) All undergraduate students on the Beren Campus, shall have the right to be members of any student organization and attend any events run by student organizations.
- (11) Training on University Operations, Budgeting, Marketing, and how to form an organization shall be required before an organization can be formed as specified.

## **Part 2: Clubs**

### **Section 1: Requirement for Internal Management**

- (12) All clubs must have a membership of at least 15 students who demonstrate an interest in the mission of the student organization as defined in its charter. This will be demonstrated in the club application for charter via student signatures that explicitly testify to their commitment to the mission of the club.
- (13) All clubs must maintain a board consisting of at least the following officers; President, Vice President, Treasurer, and two more board members with roles defined in the club's charter application. Both the President and the Vice President must complete all Club Head Training requirements before the Club Application shall be submitted. The Treasurer must complete the training relating to budget management.
- (14) All clubs shall perform at least one measurable activity that fulfills the aims of its charter each semester.

## **Part 3: Societies**

### **Section 1: Requirements for Internal Management**

- (15) All societies must have a membership of at least seven students who demonstrate an interest in the mission of the student organization as defined in its charter. This will be demonstrated in the society application for charter via student signatures that explicitly testify to their commitment to the mission of the society.



- (16) All societies must maintain a board consisting of at least the following officers; President, Vice President, and Treasurer. Both the President and the Vice President must complete all Training requirements before the society application for charter may be submitted. The Treasurer must complete the training relating to budget management.
- (17) All societies shall perform at least one measurable activity that fulfills the aims of its charter each semester planned together with their faculty advisor and OSL.

## **Part 4: Publications**

### **Section 1: Requirements for Internal Management**

- (18) All publications must maintain an editorial board consisting of at least the following officers; Editor-in-Chief, Managing Editor, and Treasurer. The Treasurer must complete the training relating to budget management.
- (19) All publications shall publish at least two media that further the mission of the publication. Publications include music, podcasts, print, and other forms of art and expression.

## **Article VIII: Cross Campus Collaboration**

### **Part 1: General**

#### **Section 1: Overview**

- (1) All elements of the BCSG shall be in communication with their Wilf Campus Student Government (WCSG) counterparts and collaborate when relevant or beneficial. All elements of the BCSG that have the power to create committees on Beren Campus can also create joint committees with the WCSG, in accordance with their rules of creation of committees. BCSG elections shall be held in parallel to WCSG elections. Applications for student organizations shall be done in a uniform manner between BCSG and the WCSG.

## **Article IX: Miscellaneous**

### **Part 1: Ethics, Integrity, and Values**

#### **Section 1: Values**

- (1) The BCSG stands to operate within, as well as reflect the principles and values of Yeshiva University. As such, all student initiatives and activities shall operate within these values. These values are determined by Yeshiva University, and are, broadly speaking, a synthesis and tension between the belief in;
  - (A) Truth, and humanity's ability to discover it (Emes)
  - (B) The infinite worth of each and every human being (Adam)
  - (C) Bringing values to life (Chaim)
  - (D) The responsibility to reach out to others in Compassion (Chesed)



- (E) Humanity's purpose is to transform our world for the better and move history forward (Tzion).
  - (F) Our values and purpose are all directed in service of a Higher Calling (Hakol Lichvodo), and in particular, Hashem, through His Torah.
- (2) In line with the University's policies, events or pieces of legislation may be brought before the Values in Action Committee and the President's Office and may be vetoed by them.

## Part 2: Standing Committee on Ethics

### Section 1: Membership

- (3) The Standing Committee on Ethics shall be convened to investigate allegations of ethical violations of officers of the BCSG of all manners.
- (4) The Standing Committee on Ethics shall be composed of the President, Chief Justice, Speaker, Dean of Students or their designee, Vice Provost of Values and Leadership or their designee, a representative of TSL, and the University President or her designee.

### Section 2: Procedure

- (5) The Standing Ethics Committee shall meet within one week of allegations, and decide on the case as soon as possible, in order to allow for student governments maximum performance. During the process of investigation, the defendant may operate within student government as normal. Ongoing investigations shall not be publicized unless the Standing Ethics Committee votes by a majority to publicize them.

## Part 3: Oaths of Office and Affirmations

### Section 1: General

- (6) Prior to taking office, every officer must sign the following affirmation: "I [name] do solemnly affirm that I will to the best of my ability unify the Student Body, safeguard the religious and personal identities of students on campus, and protect and defend the Beren Campus Student Government Constitution."

## Article X: University Relations

### Part 1: Recruitment and Retention

#### Section 1: Officers

- (1) The Vice President and the Speaker Pro Tempore are the officers designated to perform retention and recruitment for the BCSG. The Vice President shall be responsible for publishing the applications for the various appointed positions of the BCSG. The Speaker Pro Tempore shall be responsible for advertising the seats available for the Fall Elections.



- (2) The Speaker Pro Tempore and the Vice President shall work with University staff in planning and implementing the various forms of leadership and professional development workshops and other forms of Student Leader programming.

**Section 2: Involvement**

- (3) All members of the BCSG should be present at University events when possible. Events that are sponsored by or in part by the BCSG shall be attended by officers of the BCSG. Members of the BCSG should endeavor to help in the execution of BCSG events in all ways possible. As Student Leaders, the Officers of the BCSG should be vocal and involved members of the Student Body.