



Yeshiva University

OFFICE OF THE REGISTRAR • ISRAEL HENRY BEREN CAMPUS

215 Lexington Avenue, 6th Floor | New York, New York 10016 | Phone 212 340 7777 | Fax 212 340 7837 | E-mail berenregistrar@yu.edu

Authorization to Register for Fashion Institute of Technology Joint Program

In agreement between Yeshiva University (YU) and Fashion Institute of Technology (F.I.T.), YU will pay F.I.T., within limits, for coursework taken by Beren Campus students that have been approved as part of a required course of study. The terms of the third party billing agreement are described below.

Procedure:

1. To register for courses authorized by YU, the student brings this completed form to F.I.T.'s Registration Center (Building B, Rm 103 at West 27th St. & 7th Ave.) during the registration period for each semester. **At the time of registration, the student will be required to pay a \$50 registration fee which is not covered by YU.** Registration in any course(s) is dependent upon F.I.T.'s registration policies and may depend on available space.
2. The student gives a copy of this form, along with a print out of her F.I.T. schedule to F.I.T.'s Office of the Bursar/Cashiering Operations (Building 236, 6th Floor at West 27th Street and 7th Ave.) for a deferment of payment of tuition and fees for authorized classes listed on this form.
3. The student returns the other two copies of this form to YU's Beren Campus Registrar along with a copy of her registration within 48 hours.
4. This form must be filled out every semester the student wants to register for any courses at F.I.T.

Notes:

1. If the student registers for classes other than those authorized, she will be required to pay for those courses at the time of registration or may be de-registered from all course(s). In the event the student is de-registered for the above reason, she may be required to re-register for all courses. Class availability is not guaranteed, and the student may be required to pay additional tuition and/or fees in order to re-register.
2. If a student withdraws from F.I.T., drops a course on or after the first day of classes, or fails to attend class, she may be held responsible by YU for all charges in accordance with F.I.T.'s withdrawal and refund policy.
3. F.I.T. is a state operated institution. Therefore, students who are residents of NY State and provide proof of residency status when they register for courses at F.I.T. are afforded in-state tuition rates. NY State County Residents (non-NYC Residents) may obtain a county certificate from their home county to submit to the F.I.T. Bursar (236 West 27th Street, 6th floor). F.I.T. may bill YU the higher out-of-state rate for students who are not NY State residents and/or do not supply proof of residency status at registration. Students may be responsible to YU for the higher (out of state) rate if they are NY State county residents but do not present county residence certificates. Any refunds from F.I.T. based on presentation of proof of residency must be returned to YU. Students should note that simply living in a college dorm does not meet the state regulations for NY State residency for tuition purposes.

Name				YU ID #	
Phone			Email		
Semester	☐ Fall	☐ Spring	20__	Major/minor	
Courses	1.				Credits
	2.				Credits
Above Terms Agreed to by Student Signature				Date	
YU Department Signature				Date	
YU Registrar Signature				Date	
YU Dean Signature				Date	



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Registration Guidelines for Fashion Institute of Technology Joint Program

1. Student must have a Shaped Art or an English Communications major/minor at Stern College.
2. F.I.T. course(s) taken for the major/minor at Stern College must receive department approval.
3. Stern College will pay F.I.T. for up to 10 credits for the major or up to 5 credits for the minor.
4. Authorized course(s) taken on the F.I.T. Joint Program may count toward residency requirements.
5. Yeshiva University will pay for these credits only while students are enrolled as full-time students during the fall or spring semester. Charges for courses taken during a summer session will be the responsibility of the student.
6. Students should check the F.I.T. academic calendar to verify that their classes and exams are not held on Jewish holidays. Students should not register for such classes. Stern College or F.I.T. are not responsible for problems that arise as a result of holiday conflicts.
7. The first time a student registers for F.I.T. she must do so in person and present the completed attached Authorization Form to the F.I.T. Registrar. After the initial registration, a student may register or change her F.I.T. program on line.
In either case the student must present a copy of her F.I.T. registration to the Beren Campus Registrar within 48 hours or assume payment of the courses involved.
8. Students must be financially cleared at Yeshiva University prior to F.I.T. registration.

I have reviewed the guidelines above as well as those on the Authorization Form and agree to the conditions as stated.

Name	_____	YU ID #	_____
			Starts with 8 or 9
Signature	_____	Date	_____